



## Sheviock Parish Council

The Bill Warren Room, Sheviock Memorial Hall, Crafthole, Torpoint, Cornwall, PL11 3DG  
Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: [sheviockpc@btinternet.com](mailto:sheviockpc@btinternet.com)

**Notice is hereby given of a Meeting of Sheviock Parish Council, to be held on Monday the 9<sup>th</sup> of February 2026, at 7pm, in the Kennedy room and lounge, Sheviock Memorial Hall, Crafthole.**

Entrance is via the Kennedy room. Members of the public may attend and can raise matters during Public Participation or alternatively make written representations on issues that can be raised and responded to following the meeting.

**Please note that as this is a public meeting, it could be filmed or recorded by media and members of the public, especially if you are speaking or taking an active role.**

### AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTERESTS.** **1 AGENDA ITEMS.2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement).
- 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** Clerk
- 4. PUBLIC PARTICIPATION AND RESPONSE TO PUBLIC PARTICIAPATION.** To include correspondence unless covered under agenda item.
- 5. PLANNING.**
  - a)** To receive details of planning applications received after the agenda published.
  - b)** To resolve the Parish Council's response on the following planning applications received before the agenda was published:
    - c)** To receive Cornwall Council's decision on the following planning applications, if decided by date of meeting:  
**PA25/09274.** Installation of two new windows and replacement of three existing windows and existing door. Storage for gas bottles. Tredis Barn Sheviock.  
**PA25/07605** Alteration and extension of existing breakfast room. Trethill House, Sheviock. Mr and Mrs M Batten.  
**PA25/00805** Retrospective permission, installation of four glamping units and associated infrastructure. Land East Of Higher Tredis Farm, Sheviock.
- 6. HIGHWAYS MATTERS TO REPORT**
  - a)** Overnight Road closure 9 Feb 18:30 - 13 Feb 07:00 of B3274 between Polscoe and Lynher House. Top section of B3274 remains open (can travel east/west from Tregantle through Crafthole to Downderry/Portwrinkle, but not South down/up to A374 -diversion via Antony. Residents can access but may need to wait whilst works made safe. Telecom infrastructure. Contact: Lee Clark at Nokia – Tel: 07491 063967, email: [Lee.clark.ext@nokia.com](mailto:Lee.clark.ext@nokia.com)
  - b)** To receive safety review results/recommendations from CC/Cormac re: Polscoe hill and A374
  - c)** Deterioration of Speed hump B3274, nr Lower Finnygoon Inn entrance.
- 7. CLIMATE RESILIENCE, FUTURE PROOFING FINNYGOOK LANE/PORTWRINKLE HARBOUR.** Pending meeting with Cornwall Council Coastal Erosion dept. To resolve way forward.
- 8. FOOTPATHS**
  - a)** Crafthole Permissive path project. Safety review update.
  - b)** Sheviock Permissive footpath project. re: use of roadside verge (A374) safety review update.
  - c)** Footpath 1 & 5. Date for works.

d) Fallen trees footpath 9.

**9. FINANCE**

- a) To authorise upcoming payments and report Direct Debits taken and incoming receipts from January
- b) To receive reconciled bank statements from January
- c) To approve internal auditor for 2025-2025, prior to end of year external Audit.

**10. OPEN SPACE/PLAY PARK.**

- a) To report outcome following repairs by Green Schemes and Fresh Air and fitness.

**11. PARISH COUNCIL WEBSITE AND EMAIL move to gov.uk.** To receive progress, resolve any action required

**12. BUS SHELTER KIMBERLY FOSTER.** Cllr Evans to report on findings. To resolve whether to apply for a grant towards new shelter or install own bench.

**13. TREDIS DOG WASTE BIN.**

To receive quotes from Biffa (Clerk). To resolve way forward (All).

**14. ANNUAL REVIEWS,** to allocate the following for approval at the March meeting of SPC

- i. Policies and procedures
- ii. Financial regulations
- iii. Parish Risk assessment
- iv. Sheviock Parish Plan
- v. Sheviock Grass/footpath cutting contract (expires 2027).
- vi. Register of Interests (All)

**15. PARISH EMERGENCY PLAN TO SIGN OFF FINAL COPY FOR PRINT, CONFIRM METHOD OF CIRCULATION.**

**Cllr Court**

**16. CORRESPONDENCE RECEIVED.** To consider and resolve Council's response to correspondence received.

- Email: Mr M Earle . Water run off/erosion of PROW 12 to Finnygook beach.
- Email: Mrs G Kennedy. Access /Mud Georges Lane.
- CC Neighbourhood priorities statement.
- CC. Portwrinkle Car Park, draft enforcement SLA, to resolve to approve.
- Community Emergency Planning and Flood resilience workshop revised date Feb 14<sup>th</sup> between 10am and 2pm, at the Community Hall in Kingsand.
- Email: CC of email sent to Cllr Gibbons re: delay to planning decision by CC for **PA25/00805** Retrospective permission, installation of four glamping units and associated infrastructure. Land East Of Higher Tredis Farm, Sheviock.

**17. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED.**

Minutes of the Parish Council meeting held on Monday Jan 12th, 2026.

**18. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES.**

**19. UPDATES FROM OTHER GROUPS-** if not covered in the agenda – **Flower Beds Subgroup (Cllr Stone).**

**Tree Warden (Cllr Lester).** **Defibrillators:** Tredis defib - EDF charges; External Checking of defibrillators Clerk/Cllr Jenkins; organisation of Community CPR training . **CAP Cllr Stone. RPPTUG. Cllr Court.**

**Devotion: Car Park and Toilets Cllr Stone/Medway.**

**20. ALL ITEMS FOR INCLUSION IN FUTURE MEETINGS.**

**21. DATE OF NEXT PARISH COUNCIL MEETING.** Mon March 9<sup>th</sup>, 2026. (TBC)

Nancy Gray, Parish Clerk. Clerk's Office, Sheviock Memorial Hall, Crafthole, PL11 3DG

Telephone: 01503 232996 Email: [sheviockpc@btinternet.com](mailto:sheviockpc@btinternet.com) **NB. A copy of the minutes, of the previous Parish Council meetings, are posted on the Parish website – [www.sheviockparish.org.uk](http://www.sheviockparish.org.uk).**