



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG

Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviocKpc@btinternet.com

The Minutes of the meeting of SheviocK Parish Council, held on Monday the 8th of July 2024 at 7:00pm in the Kennedy Room, SheviocK Memorial Hall, Crafhole.

Present: Councillors: Chair Cllr S. Medway, Vice Chair W Evans, Cllr P Stone, Cllr D Lester, Cllr P Brooks, Cllr Jenkins. Parish Clerk Mrs N. Gray. There were no members of the Public present.

1. **APOLOGIES.** Cllr I Court, Cornwall Cllr K Ewert.
2. **DECLARATIONS OF INTERESTS. AGENDA ITEMS:** None **GIFTS** None.
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
 - a) **PUBLIC PARTICIPATION *Plus* Item 5 RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item and police reports. Please see Cornwall Councillor K Ewert's Monthly update on Parish website or click here. <https://sheviocKparish.org.uk/wp-content/uploads/2024/07/june-24-update-2.pdf>
 - b) Cllr Stone had received concerns re: overnight parking of a mobile home in Portwrinkle Car Park. The Clerk noted no obvious waste disposal spillage in the Public Toilets. Cllr Brooks advised that the occupant had purchased online parking ticket, via Just Park and was local rather than tourist. The Clerk noted that not all tickets are displayed if purchased via Just Park, but the enforcement team can still view which vehicles have purchased parking. **Clerk** to contact CALC and Dundererry Parish Council re: template of parking order restrictions involving campervans/mobile homes. Cornwall Council legal dep and the CAP have also been approached re obtaining Car Park Order revision. **Cllr Medway** to speak to resident.
 - c) Cllr Evans/Clerk received complaints re: footpath/grass cutting. Noting impassable footpaths/bramble-trimmings across paths/ delay in paths being cut/ grass not cut short enough and grass not being cleared from triangle by West Lane. The Clerk noted that she had discussed with contractor and will pass on further feedback; the cuts had been delayed this year due to "No Mow May" initiative across the County, which was exasperated by the rapid growth/weather conditions. When the contractor was instructed to cut the footpaths, verges and CC Amenity Areas, there was a delay for him to be able to start/find more time than usual to complete the task -due to the growth being extensive and taking more time to complete. **Clerk** to ask contractor to cut to lower level on all footpaths/grass areas and a wider width on footpaths (although he has explained that grass areas are more difficult to cut with mower if too long/wet). Cornwall Council provides £840 to cut all footpaths 1 to 2 times per year (dependent upon the grading of path). This was the first cut. Clerk apologised to all who were inconvenienced, noting that the footpaths would be cut earlier next year. It was agreed to consider increasing the parish budget for footpath cuts next year. The PC could allocate some of existing reserves for Footpath/Parish Plans if needed but funds still available for 1 cut. **Clerk** to instruct contractor to give a lower cut to footpaths and grass areas. The clerk noted that Cornwall Council provide grant of £242 for amenity grass cuts per year. The contractor is not contracted to remove the grass after cutting and in this instance, it was particularly long due to the "No Mow May" policy but moving forward there would be a shorter growth period between cuts. She has instructed contractor to push aside brambles or Hog weed,

should trimmings fall across footpaths (to prevent Dogs injuring their paws following concerns raised). All footpaths have now been cut.

- d) Complaint from residents noting harm to wildlife/nesting birds that grass verge and hedge had been severely cut in Shevioc Lane. Clerk to respond noting that the Parish Council does not cut the hedges, this is between land owners, Cornwall Highways and Antony Estate. It is completed once or twice per year to ensure vehicles/other users can safely use the road plus enable signage to be viewed and vehicles to pass. Hedging elsewhere is left until September due to nesting birds, unless there is an obstruction to highways or a PROW. The grass verges are cut to: increase biodiversity by cutting back quick growing brambles/nettles and long grasses; to prevent encroachment onto the road/ensure visibility and visibility of signage. Where feasible the contractor strims around flowering plants (on roadside verges and footpaths) to allow them to go to seed.
- e) Cllr Evans noted complaint from resident in Shevioc that roadside hedge has not been cut adjacent to his property for a few years. **Clerk** to check schedule with Antony Estate/Highways and to ensure that signage and speed capture device can be viewed

6. PLANNING.

- a) To receive details of planning applications received after the agenda published. None
- b) To resolve the Parish Council's response on the following planning applications received before the agenda was published: None
- c) To receive Cornwall Council's decisions on applications:
PA24/03515 Proposal Single-storey front and side extensions with internal alterations. Raised rear deck to garden rear. Location: 17 Whitsand Bay View, Portwrinkle. Applicant Mr And Mrs Coles. Cornwall Council has approved with conditions. Clerk noted that the PC's request for a Construction Site Management Plan had not been granted.

7. HIGHWAYS MATTERS TO REPORT

- a) **Traffic through Craffhole, Proposed Craffhole Traffic improvements.** Pending feedback from Cornwall Council following Public consultation.
- b) **Polscoe Hill, Tredis Turn off. Road safety improvements.** Pending response from Cormac, regarding Parish Council's suggestions and request for Road Safety Teams findings. Mr W Glassup of Cormac is on Annual Leave.
- c) **Speed Limit review A374. (Clerk)** second virtual meeting to be on 9th of July, agenda finalised. Pending further update from CC Adam O'Neil, (Programme Development and Delivery Lead for Economic growth Connectivity and Transport. Cornwall Council) who is now pushing for funding for a feasibility study to determine "Options to reduce speed, improve junction safety and pedestrian connectivity in Shevioc."
- d) **Current roadworks A374 Clerk** to ask Cllr Ewert/Cormac estimated completion date.

8. CLIFF EROSION PORTWRINKLE/ FUTURE PROOFING FINNYGOOK LANE. Jolly

Roger Car park update re cliff stability and speed of erosion. Mr M Earle has advised the SPC "that providing a precise time estimate for the speed of erosion is challenging due to the numerous determining factors involved. However, the specialist who visited the site indicated that it is likely the cliff will stabilize over time. This is largely because the slipping area consists of made-up ground, which is different from the natural cliff. The area that has slipped recently is the same spot that slipped approx. 14/15 years ago. A visual inspection shows that the rest of the cliff appears stable. The recent slip involved deposits from made-up ground, which was moved there years ago during the construction of the car park and road down to Portwrinkle. The extreme weather and heavy rainfall this year, similar to the conditions around in 2009/2010, caused this non-natural part of the cliff to fall away. The specialist noted that most of the made-up earth has now fallen away, revealing the original ground. This suggests that the cliff will likely stabilize. While there might be some residual slipping or solidifying of the already slipped earth, it is expected to eventually integrate and stabilize as part of the natural cliff."

Clerk to thank Mr M Earle and ask if a full written report is available. Also, to note concerns regarding cracks that have appeared on the terrace of the Jolly Roger Café. Mr W. Glassup Highway Manager, Cornwall Highways advised: "The recent drone survey was undertaken by Cormac, which forms part of our ongoing Beach Access assessment works. This piece of work did not include the slope instability with regards to the highway being compromised" He will pass SPC's email to Cornwall Council. Clerk has advised CAP of Concerns and request for plans to future of Finnygook Lane. **Clerk** to email further

information to Catherine Thomson **Community Link Officer, South East Cornwall CAP, Localism Team**. Also copy in Cornwall Cllr K. Ewert

9. FOOTPATHS

- a) **Potential Permissive path projects. re: Crafhole East** B3274 to Trethill: Pending ongoing correspondence with NT regarding permissive land.
Sheviock Permissive footpath, awaiting feasibility funding request see Item 6d) above
- b) **Update Footpath number 5 Lady well/Coombe Lane**, Chased but still pending permission from Countryside Access Team to confirm if Sheviock Parish Council can use/pay for contractor to conduct bridge repairs (subject to cost). **Cllr Evans** to walk route and check path clearance and bridge/feedback to Clerk.
- c) **Blackball beach footpath closed due to landslip**. Pending correspondence/response from the National Trust having noted to them the importance of this path as an escape route from Whitsand Bay. Clerk noted it is not on definitive map or managed by Parish or Cornwall Council. **(Clerk)**
- d) **See Public Participation above.**

10. OPEN SPACE/PLAY PARK.

- a) **Wooden Balance equipment**. 1 x broken balance disk has been repaired. 1 disc removed. Child swing chain rebalanced. Cllr Brooks has fitted peg for watering can to gazebo. **Cllr Medway** to replace draught pieces with spares, for games table. Cllr Brooks noted grinding noise from Aeroskate. Clerk has in writing from Green Schemes following replacement parts and reps site visit and contact with supplier "although noise generated it is within the parameters, this is not an issue although contact if worsens".
- b) **Cllr Lester** to complete H&S weekly checks for July and August. **Clerk** to print more H&S forms for later part of August.
- c) **Cllr Stone/Brooks** noted strawberries growing in flower beds. 5/6 fruit trees planted have survived.

11. St MARY'S CEMETERY SHEVIOCK/REPAIRS TO RETAINING WALL.

Pending date of Virtual meeting. CC are still awaiting formal response from the Diocese regarding letter sent by CC. Clerk to ask Cllr Ewert to raise issue with local MP due ongoing delay in resolution on all sides/impact on neighbours and potential impact on parishioners.

12. SHEVIOCK EMERGENCY PLAN. Pending update on review. Cllr Court not at meeting.

13. DOG RESTRICTIONS HARBOUR AND HOODNY BEACH, PORTWRINKLE. Dog Ban in place 10-6pm July 1st-August 31st. No restrictions on Finnygook beach. Signage is in place. Clerk raised concerns from Enforcement Officer regarding Dogs accompanying boat owners in and out of harbour/not on leads. It was agreed not to place additional signage.

14. CORRESPONDENCE RECEIVED.

- Footpath /hedge cutting issues varied. See Public participation items 4&5
- Planning Inspectorate. Application for inclusion on Definitive Map ref: Date of site visit to be advised. It was agreed that Cllr Evans/representative from PC would attend subject to availability.
- CC Emma Walker. Ref advice regarding definitive map application and the PC's intention to support PROW rather than Restricted By Way, due to detrimental impact on valued business and safety of patrons. In brief: The Planning inspectorate must determine the status based on the evidence. Cornwall Council has presented historical evidence as far back as 1775 estate maps showing the route was historically part of the road network, and although the Natural Environment and Rural Communities Act 2006 prevents the way from being recorded with vehicular rights and the Restricted Byway status is required to be recorded instead, the evidence of higher status cannot be ignored just because it is not favourable to the current day business. The Objector could eventually apply for "stop up of the restricted by way" that allows for PROW/access. **Clerk** to enquire: If enforcement (of the wider access installations and criteria for a restricted By Way) would occur, should/whilst the objector applies for, "a stop up of the by way that allows for PROW," and subject to PROW access being accommodated during this time.
- CC Let's Talk Housing decarbonation, draft strategy. Public consultation until 16th Sep. See <https://letstalk.cornwall.gov.uk/housing-decarbonisation>

- **MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED.**
Minutes of the Sheviock Parish Council meeting held on Monday 10th of June 2024. Cllr Medway proposed, with all in favour to approve the minutes as being true and correct.
- 15. Matters ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by an agenda item.**
Tredis Parish Notice Board. Pending relocation, on job list **Maintenance**
- 16. FINANCE**
 - a) The Chair proposed, with all in favour to approve the payments listed below for July 2024. (Cllrs Lester and Brooks to authorise online)
 - b) Cllr Brooks signed the reconciled Unity bank statements for June. **Clerk** to pass Cllr Brooks the Lloyds statement for checking/signature.
- 17. UPDATES FROM OTHER GROUPS- if not covered in the agenda –Flower Beds Subgroup Cllr Stone.** No weed killer used. Edging work is needed for removal of weeds. **Cllr Evans** to advise Andrea Evans of previous £25 budget to be used on Crafhole Cross Flowerbed. **Play Park and Open Space (Cllr Evans)** covered in the agenda item 9; **Tree Warden (Cllr Lester)** nothing to report; **Defibrillators –Cllr Evans** offered to fabricate signage listing sponsors of Parish defib units. It was agreed to suggest a figure of £150 to Ideal Homes, following their offer of sponsorship, this matches that of existing sponsors towards annual upkeep of parish Defibs (**Clerk**). **Cllr Brooks** to arrange parishioner CPR and defibrillator usage training date(s) with Mr M Lavis. Clerk reminded that defibrillator instruction video is currently on the Parish website along with location information of all 6 defib units. <https://sheviockparish.org.uk/defibrillators/> **Cllr Jenkins** offered to take on the guardianship of the Tredis Defib unit - **Clerk** to provide training; **Liskeard and Looe and Cornwall Gateway CAP- Cllr Stone** to attend on 9th of July and raise items on the submitted Parish Update. **RPPTUG (Cllr Court)** not at meeting. **Parish Environment and Climate Change Plan Committee (Cllr Stone)** nothing to report. **Devolution: Toilets.** Awaiting window installation date for toilets (**Clerk**) Clerk in ongoing discussion with SWW re: backdated water/sewerage bill for car park. **Maintenance** to increase water flow to Urinals pending. **Clerk** to ask Grass cutting contractor to remove Ivy from East side of Toilet block to prevent damage.
- 18. PARISH AUTUMN CLEAN. 21st/22nd of September. Clerk** to create Posters/publish and circulate.
- 19. All ITEMS FOR INCLUSION IN FUTURE MEETINGS. Mid Term budget report. Remembrance day plans.**
- 20. DATE OF NEXT Parish Council Meeting,** Monday 9th September at 7pm 2024 TBC.
The Chair declared the meeting closed at 20.17
Nancy Gray, Parish Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole, PL11 3DG
Telephone: 01503 232996 Email: sheviockpc@btinternet.com
NB. A draft copy of the minutes of the previous Parish Council meetings are posted on the Parish website – www.sheviockparish.org.uk

DEVOLUTION ACCOUNT

July 2024 Devolution Dec payments to raise/authorise and DD & payments taken and incoming to report from June 2024				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage			
Frances Jackson	Cleaning wage			
Natasha Wilson	Cleaning services			£216.00
Bunzl	Cleaning products and supplies	£32.67	£163.40	£196.07
Cornwall Council	SLA Parking enforcement not received			
Mr D Leonard	Ad hoc cut Toilets and seafront x 2			£40.00
S. Lester	maintenance wage			
Direct Debits/Payments to report	None			
Unity	Service banking charge			£18.00
INCOMING to report				
Devolution deposit account	Interest			400.16
Just Park	car park revenue			£948.68
Lloyds	car park ticket machine revenue			£987.10
Lloyds	car park ticket machine revenue			£1,313.05
Lloyds	car park ticket machine revenue			£399.50

PARISH PRECEPT ACCOUNT

July 2024 Parish Payments to raise/authorise and DD & payments taken and incoming to report from June 2024				
Pay who	For What/Description	Vat	net	Total
Sheviack Memorial Hall	Rent for Office			£63.50
Nancy Gray	Clerk. Parish wage.			
Gary Dyer	Enforcement Officer wage			
S. Lester	Maintenance wage			
Torpoint Town Council	Library community grant for services provided under power S137 85 members in parish/ open to all, keeping to set budget rather than increase.			£765.10
CL Accounting	Internal audit fee invoice 2117	£64.00	£320.00	£384.00
S Lester	Expenses mileage			£2.70
N Gray	Mileage expenses as per sheet.			£7.74
EDF	Tredis defib unit . Not received			
D. Leonard	inv 518 footpaths extra time/ cutting required due to severe growth blockages			£600.00
D. Leonard	inv 517 Cornwall council amenity areas			£40.00
D. Leonard	inv 514 parish amenity cuts April May and June			£840.00
Cllr S. Medway	Travel expenses to attend Donkey Halt Planning committee meeting in Bodmin June 10th .			£22.50
Torpoint Town Council	PENDING Grant from CIL Levey for Rame All Weather 3g Pitch. PENDING			£2,000.00
Direct Debits to report	DIRECT DEBITS/ PAYMENTS TAKEN TO REPORT from previous month			
Lloyds Bank	<i>Parish credit card total. Broken down as detailed below</i>			£27.70
	<i>set monthly card fee</i>			£3.00
	<i>Torpoint Hardware disposable gloves for cleaners</i>	£1.33	£6.62	£7.95
	<i>Torpoint Hardware, A\$ plastic wallets for filing</i>	£0.25	£1.25	£1.50
	<i>B&M additional solar lights for D-Day beacon night plus plastic bag.</i>			£15.25
Nest Pensions	Staff combined devo and parish pension for May paid in June			£68.65
BT	quarterly phone/ internet	£71.65	£358.23	£429.88
Unity	Banking service charge			£18.00
	INCOMING to report from previous month			
Unity	<i>Interest on Parish savings account</i>			£207.84