



### *Sheviock Parish Council*

The Bill Warren Room, Sheviock Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG  
Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: [sheviockpc@btinternet.com](mailto:sheviockpc@btinternet.com)

**Notice is hereby given of a Meeting of Sheviock Parish Council, to be held on Monday the 10th of June 2024 at 7.00pm in the Kennedy room and lounge, Sheviock Memorial Hall, Crafhole.**

Entrance is via the Kennedy room. Members of the public may attend and can raise matters during Public Participation or alternatively make written representations on issues that can be raised and responded to following the meeting.

**Please note that as this is a public meeting, it could be filmed or recorded by media and members of the public, especially if you are speaking or taking an active role.**

### **AGENDA**

#### **1. APOLOGIES**

**2. DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS. 2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement). None

**3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. Clerk**

**4. PUBLIC PARTICIPATION** (to include forum postings, correspondence unless covered under agenda item, police reports and Cornwall Cllr Ewert's monthly report.

**5. RESPONSE TO PUBLIC PARTICIPATION.**

#### **6. PLANNING.**

a) To receive details of planning applications received after the agenda published.

b) To resolve the Parish Council's response on the following planning applications received before the agenda was published:

**PA24/03515** Proposal Single-storey front and side extensions with internal alterations. Raised rear deck to garden rear. Location: 17 Whitsand Bay View, Portwrinkle. Applicant Mr And Mrs Coles

c) To receive Cornwall Council's decisions on applications: (some pending at time of writing).

**PA24/02354** Proposal Certificate of Lawfulness for existing single storey extension to eastern elevation and timber veranda over existing decking on southern elevation Location The Log Cabin Finnygook Lane Portwrinkle Torpoint Applicant Mr and Mrs Kavanagh

d) To receive update following Planning committee June 10th<sup>th</sup> at Chy Trevail Bodmin.

**PA23/08579** Replacement cabin for use as holiday accommodation and associated landscaping. Donkeys Halt, Donkey Lane, Portwrinkle. Applicant Alice Henry.

#### **7. HIGHWAYS MATTERS TO REPORT**

a) Traffic through Crafhole, improvements Public consultation. To confirm response of SPC, to submit before deadline of 12<sup>th</sup> June.

b) Polscoe Hill, Tredis Turn off. Road safety improvements. Pending safety team's assessment. Any update from Cormac, W. Glassup, Highways

c) Speed Limit review A374. To set date of 2<sup>nd</sup> virtual meeting with representatives from TTC and ST Germans PC.

d) Any items to report.

#### **8. FOOTPATHS**

a) Sheviock/Crafhole Permissive path projects. To receive any response/updates from The National Trust for the potential Crafhole permissive path, and from Cornwall Council regarding Sheviock A374 feasibility study for pedestrian safety improvements to include footpath alongside A374.

b) Update Footpath number 5 Lady well/Coombe Lane. To receive quote for bridge.

#### **9. OPEN SPACE/PLAY PARK.**

a) Any items to report.

**10. St MARY'S CEMETERY SHEVIOCK.** Transferral of Maintenance, revised date of virtual meeting pending

- 11. SHEVIOCK EMERGENCY PLAN.** Update regarding current review.
- 12. PORTWRINKLE CLIFFS/SEA WALL/FUTURE PROOFING FINNYGOOK LANE** Erosion/damage. Pending receipt of report on Cliff stability from Mr Earle.
- 13. CORRESPONDENCE RECEIVED.** To consider and resolve Council's response to correspondence received. **All**
- Mr P. Cade. Letter sent to Cornwall Council re: road Safety Polscoe Hill, Bend at Tredis Turn off. (Following another accident). See also item 7b.
  - Tamar Bridge and Torpoint Ferry - letter to the Secretary of State from the Joint Chairs of the Tamar Bridge & Torpoint Ferry Joint Committee
  - South East Cornwall transport & connectivity working group. To resolve response to their two questions posed regarding Public Transport: Main issues faced accessing Public transport and if Newsletter could include a timetable.
  - RURAL SERVICES NETWORK. Invite to join the Rural village Services Group.
- 14. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED.**
- Minutes of the Parish Council meeting held on Monday the 13<sup>th</sup> of May 2024.
  - Minutes of the Annual Parish Council meeting held on Monday May 13<sup>th</sup>, 2024.
- 15. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES**, which are not covered by an agenda item or in the Action tracker.
- 16. FINANCE**
- a) To authorise upcoming payments and report Direct Debits taken and incoming receipts from May
  - b) To receive reconciled bank statements.
  - c) To confirm if there are any conflicts of interest with the external auditors BDO LLP.
  - d) To receive and note the Internal Auditor's Report 2023/2024.
  - e) ANNUAL GOVERNANCE STATEMENT 2022/23. To RESOLVE to approve and sign the Annual Governance Statement for 2023/24 as part of the Annual Return, All, Chair to sign.
  - f) To RESOLVE to approve and sign the Annual Accounting Statement 2023/24 as being correct. All, Chair.
- 17. UPDATES FROM OTHER GROUPS-** if not covered in the agenda –**Flower Beds Subgroup (Cllr Stone); Play Park and Open Space (Cllr Evans/Jenkins); Tree Warden (Cllr Lester); Defibrillators, (Cllr Brooks); Liskeard and Looe and Cornwall Gateway CAP July 9<sup>th</sup>, 6pm China Fleet.(Cllr Stone/Cllr representative to be allocated at meeting). RPPTUG (Cllr Court); Parish Environment and Climate Change Plan Committee (Cllr Stone); Devolution: Car Park/Toilets. Windows update (Cllr Medway).**
- 18. All ITEMS FOR INCLUSION IN FUTURE MEETINGS.**
- 19. DATE OF NEXT Parish Council Meeting, Monday July 8<sup>th</sup>, 2024**

Nancy Gray, Parish Clerk. Clerk's Office, Sheviock Memorial Hall, Crafhole, PL11 3DG  
Telephone: 01503 232996 Email: [sheviockpc@btinternet.com](mailto:sheviockpc@btinternet.com)

**NB. A copy of the minutes, of the previous Parish Council meetings, are posted on the Parish website –**  
[www.sheviockparish.org.uk](http://www.sheviockparish.org.uk).