



### *SheviocK Parish Council*

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG  
Clerk: Mrs Nancy Gray Telephone: 01503 232996 Email: [sheviocKpc@btinternet.com](mailto:sheviocKpc@btinternet.com)

**The Minutes of the Annual Parish Council Meeting for SheviocK Parish Council held on Wednesday 10<sup>th</sup> May 2023 in the Kennedy room, SheviocK Memorial Hall, Crafhole, commencing at 7.00pm**

**Present:** Councillors: S. Medway, P. Brooks, L. Jenkins, I. Court and D. Lester, P. Stone.

**Also in Attendance:** Mrs Nancy Gray - Parish Clerk. Two members of the public.

**Item 1. ELECTION OF CHAIRPERSON.** Cllr Brooks nominated Cllr Medway as Chair, seconded by Cllr Jenkins with all in favour. Cllr Medway accepted the position and signed a Declaration of Acceptance of Chairman's Office, witnessed by the Clerk, and took the Chair.

**Item 2. ELECTION OF VICE CHAIRPERSON.** Cllr Medway nominated Cllr Evans as Vice Chair, seconded by Cllr Jenkins, with all in favour. Cllr Evans had previously accepted, if this were to be the case in his absence. **Clerk** to ensure he signs a Declaration of Acceptance of Vice Chairman's Office, on his return.

**Item 3. APOLOGIES.** W. Evans.

**Item 4. ELECTION OF THE FOLLOWING REPRESENTATIVES:**

- CALC – Cllr Medway
- PLANNING – All Councillors, primarily covering their own areas within the parish.
- TREE WARDEN – Cllr Lester
- FOOTPATHS – Cllr Evans
- EMERGENCY PLAN – Cllr Court
- CAR PARK, TICKET MACHINE, SAFETY INSPECTIONS AND PUBLIC TOILETS – Cllr Medway & Cllr Evans
- OPEN SPACE/PLAY PARK INSPECTIONS – Cllr Brooks & Cllr Jenkins deputy.
- FLOWERBEDS – Cllr Stone
- TOURIST INFORMATION KIOSK -Cllr Lester
- RAME PENINSULA PUBLIC TRANSPORT USERS GROUP -Cllr Court
- GATEWAY/LOE/LISKEARD NETWORK CAP AREA. All Cllrs to share. Cllr Stone to Co-ordinate.
- DEFIBRILLATORS – Clerk/Guardians. Cllr Jenkins
- LIBRARY LIAISON -Cllr Brooks
- CLIMATE CHANGE PLAN COMMITTEE – Cllr Stone

**The chair closed the meeting at 7:14pm**

Signed..... Date.....

Chairman, SheviocK Parish Council

**NB. A copy of these Minutes can be found on the SheviocK Parish Council Website: [www.sheviocKparish.org.uk](http://www.sheviocKparish.org.uk)**