



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Craffthole, Torpoint, Cornwall, PL11 3DG

Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviocKpc@btinternet.com

The Minutes of the meeting of SheviocK Parish Council held on Weds the 8th of February 2023 at 7:00pm in the Kennedy Room, SheviocK Memorial Hall, Craffthole.

Present: Councillors: Chair Cllr S Medway, Vice Chair W Evans, Cllr I Court, Cllr L Jenkins, Cllr D Lester. Parish Clerk Mrs N. Gray. There were no members of the public present.

1. **APOLOGIES.** Cllr P Brooks. Cllr Stone, Cornwall Councillor K Ewert.
2. **DECLARATIONS OF INTERESTS. AGENDA ITEMS:** none. **GIFTS** (*All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement*). None.
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
4. **PUBLIC PARTICIPATION Plus Item 5 RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item and police reports.
 - A Parishioner had asked what was being done about mobile homes and overnight stays in the car park, Portwrinkle. It was noted that extra signage had been installed last year and inside the toilets. The car park enforcement team had been able to issue a fixed penalty notice just after 9 am to a parked vehicle. Residents could keep a note of any mobile homes/campervans - if seen to be camping overnight, to inform the Clerk who could request the enforcement team visit - subject to availability. No reports had been received and the situation was being monitored.
 - A parishioner had conveyed concerns regarding potential damage to underground utilities/increased use of HGVs along Georges Lane to the Farm; Concerns regarding planning permission and adequate sewerage for two static mobile homes at the farm. It was agreed, to contact Antony estate to raise concerns and seek clarification. **(Clerk).**
 - A parishioner had raised concerns regarding adherence to conditions for the approved planning: PA20/04910 Demolition of existing bungalow and construction of new dwelling, Tresorn Craffthole Torpoint Cornwall PL11 3BL. They have been advised to contact Cornwall Council planning and the applicant. It was agreed that the **Clerk** contact Cornwall Planning regarding adherence to the obscure privacy glazing, height of balcony and natural stone/cedar cladding. **(Clerk).**
 - Cllr K Ewert had forwarded her monthly update, please view on parish website via link <https://sheviocKpc.files.wordpress.com/2023/02/kate-ewert-jan-23-update-1.pdf>
6. **PLANNING.**
 - a) To resolve response/comment regarding applications on the agenda. None
 - b) To receive details of planning applications after the agenda published.
PA23/00815. Construction of new detached gym/games room and creation of a new covered area over part of driveway
Former Tresorn Craffthole Torpoint Cornwall PL11 3BL. To be added to the agenda, under planning at the March meeting of SheviocK Parish Council. Clerk has obtained brief time extension.
 - c) To receive planning decisions from Cornwall Council. None
7. **HIGHWAYS MATTERS TO REPORT**

- a. **Traffic Through Craffthole**, virtual update meeting with CC Highways was postponed as highways did not have all necessary information on their part. Cornwall Council to reschedule. **Clerk** to chase.
- b. **Hedge/visibility on bend B3247, bottom of Polscoe hill near junction with A374**. The Estate manager has been unable to view but agreed to look at this when passing. **Clerk** to re -chase response.
- c. **Road Closure**: Bake Lane to East of Riverside, Hessenford. 6th February to 19th February 2023 (08:30 to 17:30 hours) This is the road connecting Seaton/Hessenford. Will cause delays. (BT) Diversionary signage in place at mini roundabout Craffthole. This has been checked and deemed correct for vehicles diverted up from the A374 to access Seaton and from Seaton directing to the A374 to Hessenford.
- d. **Road name signs: Burns View/Dawney Terrace**. Cllr Medway to chase the new signage.
- e. **Speed Cushion replacement Craffthole**. **Clerk** to seek date for works to commence. It was noted that the SLOW signage x 2 has now been painted on Finnygook Lane.
- f. **Sinking Tarmac Craffthole crossroads**. **Clerk** to report to highways/chase repair.
8. **FOOTPATHS:**
 - Finnygook Walk**. Contractor to install 5 sections of handrails approx. March 20th.
 - Footpath 4**. Cllr Evans has walked and all clear. He noted narrower sections due to brambles/hedging. **Cllr Evans** will photograph and send location of sections to **Clerk** to advise Contractor.
 - WCA 561 Definitive map application**. **Finnygook**. Pending update from CC.
9. **OPEN SPACE/PLAY PARK.**
 - a) **SAFER SURFACE MATTING**. Following park inspection, the funds have now been accrued. **Clerk** to obtain updated quotes prior to installation. Cllr Jenkins to apply to national Lottery for potential funding.
 - b) **Aeroskate**: Green Schemes are scheduling the repair.
 - c) **Wooden play equipment**. Balance board/plank now repaired. **Maintenance** will attach brackets to other items as agreed.
 - d) **Gazebo roof shingles**. **Clerk** to ask Maintenance to aid **Cllr Medway** to replace shingles.
10. **CORRESPONDENCE RECEIVED:** To consider and RESOLVE Council's response.
 - Tamar Toll Action Group. Cllr Lester proposed, Cllr Evans seconded with All in favour to support them in their aim of a Toll-Free Tamar. **Clerk** to submit resolution to the Community Network panel for the March meeting.
 - MR G. Cadwallader, chair RPPTUG - Endeavours to Improve Local Bus Services following the substantial cuts that were implemented on the 10th of April 2022. Request for views on way forward. It was agreed to see the outcome of Friday 10th February meeting with Cornwall Council and Go Cornwall; To continue to push for better transport links. The RPPTUG will hold AGM at the Memorial Hall in June.
11. **MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**. Minutes of the Parish Council meeting held Monday the 9th of January 2022. Cllr Medway proposed, Cllr Jenkins seconded with all in favour of approving the minutes as a true record.
12. **TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES.**
 - Feasibility of potential Permissive footpath Sheviok**. **Clerk** to advise Antony Estate Manager that Cllr Evans and Cllr Court can accompany him to walk route.
13. **SEASONAL PSPO DOG RESTRICTIONS CORNWALL regarding HOODNY and HARBOUR BEACH**. Cornwall Council are in favour of a unified seasonal dog restriction on listed Cornwall Beaches from July to August 10am -6pm. The Clerk represented the Parish Council during Public Participation at The Cornwall Council Neighbourhood Scrutiny Committee meeting. Cornwall Cllr Ewert further represented the Parish. The Committee resolved to recommend the reinstatement of the 24/7 ban Easter Sunday to October the 1st - as it had worked previously and been asked for/consulted upon within the parish when first established, the parish can erect signage at the entrances and has its own enforcement officer. The beaches had been omitted entirely from the

Order due to an admin error by Cornwall Council. However, the Portfolio holder for Cornwall Council will make the final decision regarding the extent /timings of the seasonal ban at a further meeting in April. **Clerk** to draft letter for the meeting, to support the original seasonal restrictions and reasons for it. Therefore, at a minimum, a seasonal ban will be in place from July/August 10-6, although dependant upon the outcome of the April meeting, the Original 24/7 Easter Sunday- October 1st may be reinstated. Finnygook beach will remain dog friendly all year.

- 14. THE CORONATION OF KING CHARLES III.** Sun 7th of May Parish Party to be held at the Memorial Hall. To be co-organised by the Parish Council and the Memorial Hall committee. The hall will be donated for use free of charge. There will be a bar and food TBC. It was resolved to provide a grant under power s137 to enable the provision of entertainment as follows: £140 for Wishy Washy 2-3pm, children's/family entertainer. And £150 to obtain the Band the "Derryaires" for later afternoon (after 3pm). Subject to costs, proceeds would be allocated to fundraising for the Hall with a percentage donated to charity. **Cllr Evans** to confirm booking of band **Clerk** to book Wishy Washy. **All.**

- 15. REVIEW OF FINANCIAL REGULATIONS/PARISH RISK ASSESMENT.** **Clerk** to review prior to March meeting for approval.

16. FINANCE

- a) Cllr Medway proposed, Cllr Lester seconded with all in favour to approve the payments as listed below- for February 2023 and the direct debits/incoming reported from January 2023.
- b) Cllr Brooks signed the reconciled January Bank statements.
- c) It was noted that Unity Bank will no longer take cash deposits at the Post Office. Clerk to investigate potential deposit accounts with CO-OP /other.

- 13. UPDATES FROM OTHER GROUPS- if not covered in the agenda –Flower Beds Subgroup.** Nothing to report. **Play Park and Open Space (Cllr Brooks/Jenkins)** see item 9. **Tree Warden (Cllr Lester)** Nothing to report. **Defibrillators,** Cllr Evans stated that The Memorial Hall Committee have agree to partially fund the Memorial Hall defibrillator for cost of consumables/batteries /pads, approx. £150 per year, to be kept under review annually. It was suggested that other community groups/establishments may wish to do the same for the other parish defibs. **Cllr Jenkins** offered to enquire for Tredis defib. **Gateway Community Network,** meeting in March. **RPPTUG (Cllr Court)** awaiting February meeting with Go Cornwall and City bus, AGM to be held in Memorial Hall in June. **Parish Environment and Climate Change Plan Committee (Cllr Jenkins)** Nothing to report; **Devolution: Clerk** making enquiries into feasibility of phone payment options for Portwrinkle Car park, still dependent upon signal strength. Maintenance has removed Ivy from Toilets and started to paint external walls. **Clerk** continuing to advertise for self - employed ad hoc cleaner(s) for back up, in case of illness, unavailability of current cleaning team.

- 14. ITEMS FOR INCLUSION IN FUTURE MEETINGS.** The Coronation Party/Entertainment. Award the Grass cutting contract. Financial Regulations and Parish Risk assessment.

- 15. ANY FIURTHER ITEMS. BT broadband fault Clerk's office.** Broadband working but slower than that contracted for business use. Clerk has reported fault 8 times both online and over the phone, as well as other concerns. Request and promise for engineer to be sent repeatedly cancelled by BT via email stating Fault now fixed (yet no change). One Engineer failed to show to an appointment. Various issues Clerk attempting to resolve but it has been extremely frustrating lack of customer service /progression. Clerk would take to Ombudsman if all issues not rectified following engineer visit this month.

16. DATE OF NEXT Parish Council Meeting. Mon March 13th @ 7pm
The Chair declared the meeting closed at 8:32pm.

Nancy Gray, Parish Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole, PL11 3DG

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NB. A draft copy of the minutes of the previous Parish Council meetings are posted on the Parish website – www.sheviockparish.org.uk.

PARISH PRECEPT ACCOUNT

Feb 2023 Parish Payments to raise/authorise and DD & payments taken and incoming to report Jan 2023				
Pay who	For What/Description	Vat	net	Total
Sheviock Memorial Hall	Rent Clerk's office. Should be £63.50 but overpaid by £4 last month -£67.50)			£59.50
Sheviock Memorial Hall	Annual rental of Kennedy Room/Lounge for Parish Council meetings. April 1st-March 31st 2023			£69.85
Nancy Gray	Clerk's parish wage			
Nancy Gray	Clerk's parish expenses Travel re: Mins and Agendas plus defibs			£4.50
G Dyer	Sheviock Enforcement wage			
G Dyer	Temporary marking forestry red spray paint. Enforcement to mark Fouling.			£6.63
SLester wage	Maintenance wage			
SL Lester	Expenses. Mileage			£2.70
HMRC Cumbernauld	Payee 475PX003672652309			£14.46
EDF	Tredis defib	£0.38	£7.53	£7.91
Direct Debits to report	DIRECT DEBITS/ PAYMENTS TAKEN TO REPORT			
Lloyds Bank	Clerk's credit card, see breakdown below:			£88.00
	Clerk's credit card, £3 set monthly fee			£3.00
	wordpress annual subscription, parish website builder/admin tool.			£85.00
Nest	Nest pension			
INCOMING				
Incoming cash deposit	Donation towards parish defibs, following the parish New Years party at the Hall. (see Jan minutes)			£120.00

DEVOLUTION ACCOUNT

2023 Devolution payments to authorise in Feb and Direct Debits/incoming receipts to report from Jan 2023				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage plus £33.10 overtime (137.91 +£33.10) =			
Frances Jackson	Cleaning wage.			
Frances Jackson	Amendment to pay additional 4 cleans			
S Lester	2 hours maintenance wage. No hol taken			
S Lester	Exterior wall paint 20 Litres	£7.66	£38.31	£45.97
N. Wilson	Cleaning services 8 visits			£120.00
Cornwall Council	January parking enforcement agreement.			£29.40
Cornwall Council	December Parking enforcement agreement			£36.00
Direct Debits/Payments to report				
HMRC	Quarterly vat			£897.44
INCOMING to report from October				
	Ticket machine revenue			650.85