



### *SheviocK Parish Council*

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG

Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: [sheviocKpc@btinternet.com](mailto:sheviocKpc@btinternet.com)

## **The Minutes of the meeting of SheviocK Parish Council held on Monday the 11<sup>th</sup> of July 2022 at 7:00pm in the Kennedy Room, SheviocK Memorial Hall, Crafhole.**

**Present: Councillors:** Chair Cllr S Medway, Cllr W Evans, Cllr P Stone, Cllr P Brooks, Cllr I Court, Cllr D Lester, Cllr L Jenkins. Parish Clerk Mrs N. Gray. Cornwall Cllr Kate Ewert. There were no members of the public present.

### **1. APOLOGIES.** None

### **2. DECLARATIONS OF INTERESTS. AGENDA ITEMS:** Cllr P Stone declared an interest in planning item 6a) application PA2201642, as he is the applicant. He will leave the room during this item. **2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement). None

### **3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None

### **4. PUBLIC PARTICIPATION *Plus* Item 5 RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item and police reports.

- Cornwall Cllr K Ewert gave her monthly report for June 2022 see parish website link: <https://sheviocKpc.files.wordpress.com/2022/07/kate-ewert-june-update-1.pdf>
- Email from Portwrinkle resident. Re: noise disturbance overnight Sat 9<sup>th</sup> of July, from 8pm until 8am Sun 10<sup>th</sup>, emanating from direction of the Whitsand Bay Hotel. Drum and base music persisted throughout the night and was very disruptive to sleep. Concerns raised in case this would repeat throughout the week. Could the PC contact the local police team? In Response: **Cllr Lester** will ask at Gateway meeting for the new contact at the local policing team, in case occurs in the future. **Clerk** to contact Portwrinkle Holidays to enquire if they had received complaints or know of the source. Also to enquire about their noise policy with regards to potential concerns in the future. However, it was noted that there was a large overnight party on Tregantle beach the same night - which could be the source. SheviocK Parish Council has no powers in reference to noise. Persistent complaints can be reported via the Cornwall Council website - however, officers only operate within normal working hours. It is suggested that noise complaints are recorded on mobile phones to evidence time and date/noise and either reported to Cornwall Council or to the police via 101. The source/location of the noise is necessary.
- Emails received complaining about Dogs on Harbour/Hoodny beach. Cllr Medway has responded with explanation. (See previous minutes) Clerk noted that a response has been issued to Cornwall Council's preliminary consultation regarding the season Dog ban, noting the complaints already received and detrimental effect, with regards to their omission of the Harbour and Hoodny beach from the Dog ban Order, with a view to them reinstating the original seasonal ban as 24/7 or seasonal times.
- A Parishioner had reported to the chair their concerns regarding Rubble alongside /encroaching on footpath 4. Cllr Evans noted the path was clear when there today. Rubble possibly due to new access road.
- An email from Parishioner noting the "Burns View" street sign being halfway down Finnygook lane. In response it was noted that this has now been reinstated. However, the "Burns View" Street sign 7-13 should also include "Dawney Terrace" i.e. to prevent deliveries being made to Burns view instead of Dawney Terrace - on the opposite side of the road. **Cllr Ewert** agreed to ask Cornwall Council Highways.
- See item 8 & 9 moved forward to include Cllr Ewert in the discussion re: Seasonal Bin Portwrinkle, Traffic Through Crafhole.
- Cllr Ewert left the meeting

### **6. PLANNING.**

#### **a) Applications received before the agenda was finalised.**

**PA22/04642 External timber shed and hardscaping. Finnygook Lane, Portwrinkle. Applicant Mr Stone.** Cllr Stone declared his interest and left the room. Following discussion, Cllr Medway proposed Cllr Lester seconded with all in favour to support the application.

**PA22/05215 Auberge, Georges Lane, SheviocK. Works to Trees.** Cllr Lester proposed, Cllr Medway seconded with all in favour to support the application.

#### **b) To receive details of planning applications received after the agenda published.**

**PA22/05942** Extension of pathway to graveyard, to provide level access to external disabled user toilet including formation of disabled access ramp to western gateway entrance. New low level pathway lighting. St Marys Church SheviocK Cornwall PL11 3EH. It was agreed that although this has not been published on the agenda the Parish Council could see no concerns and had previously supported the initial planning, see below.

- c) To receive planning decisions from Cornwall Council.
- d) **PA22/04721.** Proposal: Non-material amendment in relation to decision notice PA22/00540 dated 16.03.22: formation of ramp access to existing western gate entrance. St Marys Church A374. Between access To Trewin House and access to Trethill House Shevioc Cornwall PL11 3EH. pending
- PA22/04672** Proposal: Listed Building Consent for revision of existing Western churchyard entrance gate to form disabled wheelchair access ramp. Location St Marys Church A374. Between access to Trewin House and access to Trethill House Shevioc, Cornwall. Applicant Mrs Jenny Bushrod. pending
- Application for Lawful development Certificate for a proposed:** Start on site with internal demolition of a partition wall in relation to PA18/08163 Whitsand Bay Hotel. Granted
- 7. PORTWRINKLE CAR PARK & TOILETS**
  - a) **Staffing. Rates per hour were agreed.** Aside from the main staff member, it was agreed to pay a self-employed cleaner, as so far nobody had come forward for the second employed position vacancy. Clerk to ensure H&S advice given. New person to start this month. It was agreed to continue to advertise for a 3<sup>rd</sup> person to cover holidays/sickness.
  - b) **Baby changing table in Ladies** (*donated by Crafhole Memorial Hall - as unable to install on patrician walls*). This was installed then removed due to varied concerns raised involving space; time between soiled nappy bin collections; plus additional costs - as would also need to install one in gents.
  - c) **SWW charges to Portwrinkle Car Park backdated.** Clerk disputing charges as no water connection. SWW will check for sewage drain in car park. Parish council believes any runoff is directed via pipe over cliff rather than going into the sewers. Charges arise from lease being combined with Portwrinkle Public conveniences - the PC already pays SWW quarterly for this.
  - d) **Vandalised bench, Portwrinkle seafront.** This memorial bench has only just been restored. It was agreed to replace with a new recycled plastic bench using accrued/ringfenced asset replacement funds. The recycled plastic needs less maintenance and has greater longevity. Original Parts could be reused to restore/repair other benches. **Clerk** to order. **Maintenance to disassemble and install new bench.**
- 8. SEASONAL BEACH BIN PROVISION AND BIN FIRE:** A fire had destroyed the seasonal wheelie bin outside the Jolly Roger café, due to a large quantity of BBQs being incorrectly placed within it. Thanks was given to Mr Stuart Nicholls and family - who not only extinguished the burning bin but pulled it away from the fencing/ flat roof of the Jolly Roger, thus preventing further damage. This is private land and bins cannot be provided or emptied by Cornwall Council on this land. Even with a metal bin for general waste; a fire could still pose a risk to surrounds and people due to BBQs being inappropriately placed within them despite signage. Due to these risks, it was agreed to discontinue with the agreement to provide a seasonal bin through the Jolly Roger on their land. Cornwall Council have stated there is adequate provision further along the seafront car park and outside the public toilets. **Cllr Kate Ewert** to ask Cornwall Council who provides the BBQ bin at Seaton and request one for Portwrinkle. **Clerk** to also enquire.
- 9. HIGHWAY MATTERS TO REPORT.**
  - a. **Traffic through Crafhole. Proposed improvements.** Proposed plans for consultation have been delayed due to potential high-cost exceeding budget allocated by Cornwall Council, one concern being cost of land acquisition at the Eastern gateway (*to improve line of vision*). **Cllr Ewert** to approach Antony Estate.
  - b. **Highways funding scheme.** Replacement speedbumps along the Crafhole terraces to cushion designs have now been approved. It is hoped this will reduce the impact upon underlying utilities (i.e. water) and vibration damage to properties. As well as reducing noise level.
  - c. **Crafhole water leak, Terraces. SWW roadworks disruption.** Inadequate diversionary signage. Cllr Medway has previously reported this. SWW not taking ownership as contracted it out.
  - d. **Mount Edgumbe Classic Car show.** Traffic to and from the show will follow a one-way system. Ingoing via Antony and the cliffs, Outgoing East to west via Crafhole.
- 10. FOOTPATHS**
  - a) **Footpaths 1 and 12.** Response now received. Catchfence to footpath 12 (down to Finnygook beach) to be installed and restoration of footpath 1 (Shevioc to Lhyner) agreed by Cornwall Council but postponed and not currently scheduled, due to lack of funding and other priorities.
  - b) **Footpath 5.** Countryside access team staff cuts - only one person now covering area. He will attempt to view decking stability backing onto footpath 5. **Footpath 9.** Tree over footpath - he will attempt to view and contact landowner. **Clerk** to ask Antony Estate re: landownership.
  - c) **Finnygook Walk.** It was previously agreed (via email circulation) to approve quote from Mr D Butler to make improvements/reinforce lower steps. With aim to commence work prior to school holidays due to urgency/deterioration.
  - d) **Footpath cutting.** All footpaths are currently being cut or scheduled to be cut.
  - e) **WCA561 Definitive Map application Finnygook, Crafhole.** Cornwall Council has resolved to make an Order. However, at this stage there can be no guarantee that the order will be confirmed and subsequently come into force. In due course, the making of the Order will be published in the local press and site notices erected at the ends of the application route. The Order will be circulated by post to user groups and prescribed organisations. There will be a period of 42 days thereafter for representations or objections to be presented to the Council. A copy of the report together with its appendices will be available to consult soon on the Cornwall Council website at the following address: <https://www.cornwall.gov.uk/environment/countryside/dmmo-reports/>
- 11. PLAY PARK AND OPEN SPACE.**
  - a) Cllr Medway reported that the water butts have now arrived. He will organise guttering and down pipes. Cllr Stone thanked Cllr Medway for watering the flowerbeds whilst he was away.

- b) Cllr Brooks reported that both the metal slide and the saucepan roundabout becomes very hot in the sun. To take into consideration this if purchasing further equipment.

## **12. CORRESPONDENCE RECEIVED, not covered in the agenda.**

- a) Mr R Edwards, re: Seasonal Dog Ban, current concern with lack of dog ban. Response already issued as per previous minutes.
- b) Email from Mrs G Kennedy re: Street name Burns View, see Agenda item 4 bullet point 5.
- c) Email and slide presentation CALC. Generic Protect Duty Implications, Event Safety and Emergency Management. To note/file for future events
- d) Mr G Baker. Email re Seasonal Dog Ban and restriction times. Feedback sent to Cornwall Council.
- e) CALC email re: Civility and Respect Newsletter and Training information. Noted
- f) CALC Information on proposed planning changes. Cornwall Council Planning Team regarding the proposed planning changes under the Levelling Up and Regeneration Bill. Inclusive of online planning training proposal methods and how to access. Noted

## **13. MINUTES**

- Cllr Medway proposed, Cllr Evans seconded with all in favour to approve the Minutes of the Annual Meeting of Shevioc Parish Council held on Monday 9th May 2022.
- Cllr Medway proposed, Cllr Evans seconded with all in favour to approve the Minutes of the Parish Council meeting held on Monday 13th of June 2022.

## **14. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES.**

- Invite to Sconner woods from Antony Estate, regarding potential plans for site. Cllrs Medway, Lester, Jenkins, and Court attended site visit. Primarily to home seasonal workers as well as holiday accommodation outside of this. They plan to renovate an existing wooden chalet and add 4x 6 birth style glamping pitches for Nature activities/ Living in the wild. This is needed to attract seasonal workers and to achieve extra income outside of this. They would widen the apron to the A374 to increase visibility. Cllr Medway could not see any detrimental impact to the parish and commended the potential design to the Council.

- 15. RPPTUG, PUBLIC TRANSPORT MEETING, Update from meeting.** Over 100 people attended. Two thirds approx. from the parish. It was noted that the number 75A will be withdrawn. There is a shortage of bus drivers due to knock on effect that Covid has had on retaining staff and the training /recruitment programme and DVLA processing of licenses. Varied issues were raised by the public. Outcome. Cornwall Council will consult more in the future; A new timetable will be issued in September; use the buses to demonstrate need – bus pass users are counted within the usage figures. The Chair of the RPTUG and potentially Cllr Ewert have been invited to consult with Plymouth City bus. Items to be discussed amongst others will include the issues regarding difficulties faced by school children plus potential service extension for the number 70 to include Shevioc parish - when leaving Tregantle instead of heading straight to Antony. The Parish Council thanked the Memorial Hall Committee, for the free use of the building to host the meeting.

## **16. FINANCE**

- a) Cllr Lester proposed, Cllr Brooks seconded with all in favour to approve the finances and payments.
- b) Cllr Lester signed the Bank reconciliation statements for June 2022.

- 17. UPDATES FROM OTHER GROUPS. Flower Beds Subgroup, Cllr Stone** noted that he would attempt to thin out the fennel from Portwrinkle flowerbeds; **Play Park and Open Space** see agenda item 11 (**Cllr Brooks/Jenkins**); **Tree Warden (Cllr Lester)** Nothing to report; **Defibrillators:** Clerk to replace defib pad at Finnygook prior to August. **Cllr Jenkins** said she is planning to organise a possible 3 x fund raising events, starting in the Autumn. **Gateway Community Network. Cllr Lester** will request Local policing team contact. **RPPTUG (Cllr I Court)** see agenda item 15. Cllr Court to return hazard tape to Clerk. **Library (Cllr Brooks)** Nothing to report. **Parish Environment and Climate Change Plan Committee, Cllr Jenkins,** nothing to report. **Devolution:** Covered agenda item 7.

- 18. All ITEMS FOR INCLUSION IN FUTURE MEETINGS.** Date of Annual Parish meeting.

- 19. DATE OF NEXT PARISH COUNCIL MEETING,** Mon September 12th, 2022.

**The Chair closed the meeting at 20.55**

**Nancy Gray, Parish Clerk, Clerk's Office, Shevioc Memorial Hall, Crafhole, PL11 3DG**

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**NB. A draft copy of the minutes of the previous Parish Council meetings are posted on the Parish website – [www.sheviocparish.org.uk](http://www.sheviocparish.org.uk).**

## PARISH PRECEPT ACCOUNT

July 2022 Parish Payments to raise/authorise and DD & payments taken and incoming to report June 2022				
Pay who	For What/Description	Vat	net	Total
Sheviok Memorial Hall	Rent Clerk's office			£63.50
Nancy Gray	Clerk's parish wage			
Nancy Gray	Clerk's parish expenses, notices x agenda/minutes.			£4.50
G Dyer	Sheviok Enforcement wage			
EDF	Tredis defib electricity	£0.37	£7.30	£7.67
S Lester	Expenses. Mileage			£1.80
<b>Direct Debits to report</b>	<b>DIRECT DEBITS/ PAYMENTS TAKEN TO REPORT</b>			
Lloyds Bank	Clerk's credit card, see breakdown below:			£304.63
	Clerk's credit card, £3 set monthly fee			£3.00
	The sign builder co. ( Jubilee Open space, dog and no mobile homes overnight.	£38.18	182.79 plus s	£228.93
	B&M Saltash (Solar Lights for beacon night. Fire lighters for beacon. Paper for office			£38.50
	Plymouth Fancy dress shop. Bunting for Jubilee Open Space/pack of glow sticks for children at beacon handed out on night.			£15.05
	Co-op . Ice creams and ice lollies to sell at Jubilee events. (recouped at event)			£19.15
<b>BT</b>	Disputing this as incorrect. I Have booked phone call for Wednesday 13th to discuss all BT /Hall needs	£539.87	£107.97	£647.84
Nest	Nest pensions			£59.72
Service charge	Unity bank set service fee.			£18.00
<b>INCOMING FROM JUNE</b>				
<b>All cash deposit from Jubilee</b>	cash from ice creams/coffee/cakes and bar all banked via Torpoint post Office however it appears on July's statement (July 1st) not June so will report in July			

## DEVOLUTION ACCOUNT

2022 Devolution payments to authorise in July and Direct Debits/incoming receipts to report from June 2022				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage			
Nancy Gray	Clerk's devolution expenses, travel			£4.32
Julia Bradley	Travel expenses as agreed £4.20 per shift x8 shifts			£42.00
Julia cleaning off shelf items	varied, off shelf cleaning products Sainsburys (cheaper than Bunzl) plus plastic flowers for display			£18.83
Julia Bradley	Cleaning wage plus holiday.			
Frances Jackson	Cleaning wage.			
S Lester	Maintenance wage devolution			
Rame Refuse Mr J R Smale	Removal of burnt out beach bin	£18.33	£91.67	£110.00
Flowbird Ltd	Car park ticket machine and installation	£970.00	£4,850.00	£5,820.00
<b>Direct Debits</b>	Unity Bank set service charge			£18.00
<b>Unity Bank</b>				
<b>INCOMING to report from June</b>				
	Ticket machine revenue			590.35