



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG
Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviocKpc@btinternet.com

The Minutes of the meeting of SheviocK Parish Council held on Monday the 10th of January 2022 at 7:00pm in the Kennedy Room, SheviocK Memorial Hall, Crafhole.

Present: Councillors: Chair Cllr Steve Medway, Vice Chair Cllr W Evans; Cllr D Lester, Cllr P Brooks, Cllr P Stone, Cllr I Court. Cornwall Councillor Kate Ewert. Parish Clerk Mrs N. Gray.

1. **APOLOGIES.** Cllr L Jenkins.
2. **DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS,** None, **2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement). None
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
4. **PUBLIC PARTICIPATION *Plus* Item 5 RESPONSE TO PUBLIC PARTICIPATION** to include forum postings, correspondence/emails unless covered under agenda item and police reports. NONE. No members of the Public were present.
Cllr K Ewert gave her report. In summary:
Antony Hill Closure/December. Cllr Ewert conveyed her disappointment and sympathy for residents that the traffic management solution for Crafhole did not work as well as hoped and caused much more congestion.
Saltash Leisure Centre has been reprieved for 2 years. There is a further meeting to understand more of the detail around this.
Cornwall Council is currently consulting on its annual budget setting process. See consultation link under correspondence item 10 c.
Countryside Access Team re: parish footpath issues –Cllr Ewert has chased issues regarding footpath 1 and 12 awaiting update. (See item 8 Footpaths).
6. **PLANNING.**
 - a) **Applications received before the agenda was finalised.**
 - b) To report planning applications after the agenda was finalised. None
 - c) To receive planning decisions from Cornwall Council.
PA21/10605 Erection of Green House. The Coppice Georges Lane SheviocK Torpoint Cornwall PL11 3EL. Applicant, Mrs J Bushrod. Approved with conditions
PA21/11965 Proposal Tree works. Proposed works to trees in a Conservation area. Glebe Barn A374 Between Access to Trewin House and Access to Trethill House SheviocK PL11 3EH. Applicant Mr Michael Evan. Decided not to make TPO
PA21/0330(4&5). Tredis House SheviocK Torpoint Cornwall PL11 3ER Proposal: Listed Building Consent and Planning application for proposed building of 2 'off the shelf' domestic reading rooms and 1 direct replacement of the rotten pergola over the pond. Approved with conditions
8. **HIGHWAY MATTERS TO REPORT.**
 - a. **Traffic through Crafhole.** Clerk has chased update from Mr Adam O'Neil of CC Highways. **Clerk** to re-request response from William Glassup of Cormac, regarding second opinion for the redesign of speedbumps in Crafhole terraces, plus possibility of adding funding request to change these to cushion bumps via the Community Gateway funding scheme.
 - b. **Cornwall's 20's plenty campaign.** It was resolved to support the following motion (with 4 supporting, one opposed and one abstaining) "That the Council supports 20's Plenty, for Cornwall's aim for area-wide, default signed 20mph limits across Cornwall's urban and village settlements. **Clerk** to issue response to 20's plenty campaign and Cornwall Council.
 - c. **Bollard, Horsepool Lane.** This has been fixed.
 - d. **Road closure Antony Hill.** It was noted that the 3-way traffic lights created more congestion than without so had to be removed. Three-way lights had worked well during the Mount Edgecumbe vintage car rally; however Antony Hill was also open during this event with circulatory system in place. Thankfully, this had occurred off season with Covid restrictions to work from home keeping the roads quieter. It was noted that no advance notice had been provided to the Parish Council, despite all traffic being diverted through Crafhole, as the tree works/full road closure were in a different parish. The request for works to be scheduled overnight or to block one carriage way/use of traffic control on site had been denied due to it being deemed unsafe.
 - e. **Looe valley Trail.** The Parish Council expressed to Cllr Ewert their opposition to the Looe Valley trail passing through Crafhole, due to Safety concerns and the ongoing congestion issues already being faced regarding traffic through Crafhole/narrow roads/lack of passing places/no diversionary routes. It was

noted that an email listing these concerns had already been sent and received by the design team. Together with concerns raised at the meeting with the Alexis field via Cllr Ian Court. No response had been received to the follow up email list of concerns/questions raised by the Parish Council. Cllr Ewert stated that the surrounding Parishes were supportive of the scheme and that the wayward markers/routes would not be advertised to families but more experienced riders. The Chair stated that The Parish Council would be supportive should off road options/solutions be addressed but was very concerned that nothing had been thus far. It was asked if Cllr Ewert could express the concerns and agreed to await the proposed plans.

- f. **Georges Lane Flooding. Mud on Road/Drains blocked.** Cllr Lester to report via "Fix Cornwall Council website. Clerk to contact Antony Estate to request that the farm clear the mud/schedule regular clearance stating fear of road collapse/access being blocked.

8. FOOTPATHS

- a) **Finnygook walk:** Clerk awaiting quotes from contractors re: steps/handrails. Memorial bench now installed. Memorial board for pets now installed - on the back of the Memorial Totem.
- b) **Footpaths 1 & 12.** Cllr Ewert has also contacted Countryside access Team, regarding the works to reopen footpath 1 this financial year as promised, plus the installation of a Catchfence above footpath 12 to Finnygook beach. Response still pending.

9. PLAY PARK AND OPEN SPACE

- a. **Open Space - gym equipment/project.** The Clerk reported that the Gym equipment has been ordered (8-12-week date to installation). Clerk to order the games/picnic table. Cllr Jenkins to circulate designs of Shelters for approval. Clerk has requested cut of Playpark/Open Space and disabled path in mid-February, ready for installation of equipment. **Dwarf fruit trees:** pending with Climate Change Committee. **Maintenance** to improve surface grip of wooden wobbly bridge and balance beams in play park, pending due to bad weather. Cllr Brooks submitted the completed health and safety checklist.

10. CORRESPONDENCE RECEIVED, not covered in the agenda.

- a) **Email, Molly Flynn, Cornwall's Rural Community Charity. Cornwall Community Flood Forum: Flood Warden Taster Training Workshop. Free online training. Thursday 10th February 2022 from 6-8.30 pm. Registration details.** Noted
- b) **Email. A Cousins, RPTUG, Promotion of RPTUG survey for integrated public transport on the Rame. Request for available means for local promotion/names of people/businesses/publications.** Clerk to contact to offer community boards and Parish newsletter if date appropriate.
- c) **Cornwall Council budget Consultation** <https://letstalk.cornwall.gov.uk/budget-22-2322/11/2021>. The Chair noted his dismay at further staffing cuts/services. **All Councillors** to respond as individuals. Parishioners encouraged to respond via the link.

11. MINUTES

Cllr Evans proposed, Cllr Brooks seconded with all in favour to approve the minutes of the Parish Council meeting held on Monday the 13th of December 2021 as a true record.

- 12. **TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES**, which do not appear on the Action Tracker. **Parish Emergency Action plan:** Mr A Tinsley, has agreed to replace Mr B Bushrod. Councillors to update hard copies with new phone/contact details prior to handing out. Clerk to continue placing details, at parish bus shelters, of the Website: **bustimes.org**. Clerk awaiting Body Cam for Enforcement Officer.

13. FINANCE

- a) Cllr Medway proposed, Cllr Lester seconded with all in favour to approve the following payments for January 2022, see last page below.
- b) Cllr Brooks signed the reconciled bank statements for Dec 2021.

- 14. **UPDATES FROM OTHER GROUPS –Flower Beds Subgroup.** It was approved by all to appoint Cllr P Stone as representative. It was approved to purchase more mulch stone to prevent weeds around edges, **Cllr Stone. Play Park and Open Space.** see agenda item 9. **Tree Warden. (Cllr Lester)** Nothing to report. **Defibrillators (Cllr Jenkins/Clerk)** Cllr Stone proposed, Cllr Evans seconded with all in favour to approve the purchase of a new defibrillator cabinet for the Jolly Roger, due to faults. Clerk to retain cabinet for parts, Cllr Evans expressed wish to see the spare cabinets. All 6 parish defibrillators are now linked to "the Circuit" and can be accessed by SW Ambulance service. The remaining three should hopefully be linked before the end of Dec. **Gateway Community Network.** Cllr Lester to attend next meeting. Gateway Highways Scheme, Parish bids for new schemes are to be submitted by March 2023. **All Cllrs** to consider new highways schemes for funding, including change to speed bump design to that of cushions in Crafhole narrows. Extension of virtual pavement. (Cannot be for maintenance) to resolve at February meeting. **RPPTUG Library (Cllr Brooks)** Nothing to report. **Parish Environment and Climate Change Plan Committee**, no members present/ Cllr Jenkins not at meeting. Cllr Brooks reported that the Memorial Hall committee have placed on hold further investigation into an electrical charge point due to grant funding being stopped and negative press regarding current charging points. **Devolution: Maintenance** to repaint white lines at car park.

- 15. **QUEENS PLATINUM JUBILEE.** An extra bank holiday is scheduled for June. Open Space to be named the Queen Elizabeth II Platinum Jubilee Open Space. Beacon currently being repaired. Cllr Medway requested Clerk to enquire if other parish Groups have any plans for the event/wish to be involved. Cllr Stone suggested that the flower club may consider a jubilee hanging basket competition TBC. Plans to be further discussed at next meeting.

- 16. **All ITEMS FOR INCLUSION IN FUTURE MEETINGS:** Parish Spring clean provisional date Sat March 19th; To resolve Gateway Highways bid for funding for new schemes.

- 17. **DATE OF NEXT** Parish Council Meeting, Mon February 14th, 2022.

Nancy Gray, Parish Clerk

Clerk's Office, Sheviok Memorial Hall, Crafhole, PL11 3DG

Telephone: 01503 232996 Email: sheviokpc@btinternet.com

NB. A draft copy of the minutes of the previous Parish Council meetings are posted on the Parish website – www.sheviokparish.org.uk.

PARISH PRECEPT ACCOUNT

Jan 2022 Parish Payments to raise/authorise and DD & payments taken and incoming to report from Dec 2021				
Pay who	For What/Description	Vat	net	Total
Sheviok Memorial Hall	Rent Clerk's office			£62.85
Nancy Gray	Clerk's Parish wage			
Nancy Gray	Clerk's parish expenses			£4.50
G Dyer	Maker/Rame and Sheviok Enforcement wage			
G Dyer	Travel expenses (charge to Maker Rame)			£19.80
S Lester	Parish maintenance wage 1 hour			
S Lester	Expenses, travel,			£4.05
Sr German's and Area Public Transport Users Group	Grant for Survey re: Integrated Public Transport on the Rame, survey as agreed at Nov 2021 PC meeting			£200.00
Cornwall Council	Print work, Emergency Plan revised edition x 50 copies			£60.69
EDF	Tredis defib	£0.35	£6.90	£7.25
Direct Debits to report	DIRECT DEBITS/ PAYMENTS TAKEN TO REPORT			
BT	Phone and internet	£50.24	£271.20	£301.44
Unity Bank	Service charge on account			£18.00
Lloyds Bank	Clerk's credit card, see breakdown below:			£3.00
	Clerk's credit card, £3 set monthly fee			£3.00
INCOMING, from December				
Cornwall Council	Grass cutting grant 2021-2022 April 1st - March 31st			£242.62
Cornwall Council	Grant from Harbour authority - part of original devolution annual grant funding agreement to take on toilets. CC paid into wrong (Parish) account, Clerk to transfer before end of financial year.			£743.49
Main Grants	National Lottery grant fund for Open Space to cover Gym Equipment Net value.			£9,932.00

DEVOLUTION ACCOUNT

2022 Devolution payments to authorise in Jan and Direct Debits/incoming receipts to report from Dec 2021				
Pay who	For what/Description	Vat	Net	Total
Nancy Gray	Devolution Clerk's wage			
Julia Bradley	cleaning wage plus expenses. 19 hours plus 8 hol			
Julia Bradley expenses.	Cleaning products.			£10.10
Frances Jackson	cleaning wage.			
Cornwall Council	SLA Parking enforcement, Portwrinkle Dec			£36.00
S Lester	wage devo maintenance 5 hours			
S Lester	Expenses. Toilet parts from Tool Station	£0.37	£1.84	£2.21
Bunzl	inv 07/339438	£12.29	£61.47	£73.76
Direct Debits to report from December				£0.00
Unity Bank	Manual handling charge (period covering 4th Sep 2021-4th Dec 2021)			£57.60
Unity Bank	Service charge			£18.00
INCOMING to report from December				
E Baker	Winter resident parking permit x 2			10.00
L Geary	Winter resident parking permit x 1			5.00
E Jenkins	winter res parking permit x 1			5.00
C Andrews	Winter res parking permit x 2			10.00