



Sheviocck Parish Council

The Bill Warren Room, Sheviocck Memorial Hall, Craffhole, Torpoint, Cornwall, PL11 3DG

Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviocckpc@btinternet.com

The Minutes of the virtual Zoom meeting of Sheviocck Parish Council held on Monday the 14th of December 2020 at 7:00pm.

Present virtually: Councillors: Chair Cllr Steve Medway. Vice Chair Cllr P Brooks. Cllr L Jenkins. Cllr D Lester. Cllr W Evans. Cllr Ian Court. Parish Clerk Mrs N. Gray.. There were no members of the Public present.

1. APOLOGIES. None

2. DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS, None, 2 GIFTS (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement). None

3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None

4. PUBLIC PARTICIPATION *Plus* Item 5 RESPONSE TO PUBLIC PARTICIPATION (to include forum postings, correspondence unless covered under agenda item and police reports).

- An outdoor fitness instructor has enquired regarding use of the Open Space. Clerk to send a User Guide/form to complete. The Councillors were supportive, subject to him completing the relevant form including risk assessment/his own public liability cover. **Clerk** to respond.
- It had been reported that there was a fault with the time on the Portwrinkle car park machine. Cllr Medway has since adjusted the clock. It was agreed to monitor the display time regularly - when all members passed. **Clerk/ALL**
- A member of the public reported an obstruction to the stile on footpath 9. See item 8b

6. PLANNING.

- a) To receive notice and **RESOLVE** Parish Council's response to new planning applications received before the agenda finalised:

PA20/08540 Creation of an overflow car park for Whitsand Bay Golf Club - Whitsand Bay Golf Club Finnygook Lane Portwrinkle PL11 3BU Mr William Trinick Antony Hospitality Holdings Ltd. Cllr Evans declared a non-pecuniary interest as a member of the golf club and did not participate in the vote. Cllr Lester proposed, Cllr Brooks seconded with all in favour to support this application. **Clerk**

PA20/10361 Proposal Removal of existing conservatory and addition of single storey rear extension Location 30 Carew Close Craffhole Torpoint Cornwall Applicant Mr and Mrs Oakley. Cllr Evans commented that a large window that could have overlooked the neighbours has been changed/reduced in design. Cllr Evans proposed, Cllrs Medway seconded with all in favour to support the application. **Clerk**

b) To receive details of planning applications received after the agenda published.

PA20/11018 application of tree works in conservation area. To Note only (no comment required) Cllr Lester also noted no concerns having looked at it as delegated Tree Warden.

c) To receive planning decisions from Cornwall Council.

PA20/08509 Proposal Certificate of lawfulness for change of use of a former agricultural building to a single dwelling-house. The Barn Lower Tredis Wood Polbathic PL11 3ER. Applicant Mr and Mrs Goss. Cornwall Council has granted the certificate of Lawfulness for change of use following the 4-year period.

PA20/04910 Demolition of existing bungalow and construction of new dwelling. Location Tresorn Craffhole Torpoint Cornwall. Applicant Mr Stephens. Approved

Appeal Notification PA19/09480 Whitsand Bay Hotel, Portwrinkle. Appeal denied.

7. HIGHWAY MATTERS TO REPORT.

- Finnygook Lane Portwrinkle. To receive Cornwall Council/highway's response.** Site Meeting scheduled with Cormac, Mr P Allen on Jan 8th at 9:30. **Clerk and Cllr Medway.**
- Road closure overnight. Finnygook Lane 10pm 18th of Jan -6 am 19th Jan BT works.** To note and place on Notice board in Portwrinkle/Craffhole. **Clerk**
- Other items to report.**
Road diversion/closure for patching. Polbathic to Triffle 14th-18th of December. Cllr Jenkins has notified Tredis residents by email.
Permanent VSA display (Vehicle speed activation) bid has been successful, awarded to Sheviocck, A374. see item 16 Community Gateway.

George's Lane, Sheviok. Blocked drainage pipe under road/drainage ditch dredging. This has been unblocked however Highways will schedule work to repair collapsed drainage pipe under the road. **Clerk** to add to action tracker.

LED traffic information signage, initial inquiry. The Clerk reported that the first co. to respond (Elan city) had provided initial cost of £3999 per sign however there would be additional costings to set up/ ongoing maintenance costs and answers needed in regard to who would operate it; Wi-Fi signal, solar/electrical supply, and CC feedback. Cormac have forwarded inquiry to CC Highways.

8. FOOTPATHS:

- a) **Finnygook lane permissive footpath project.** The 40- year permissive contract has been approved and signed by Antony Estate on the 14th of Dec; Clerk also signed, witnessed by Cllr Medway/All. **Cllr Evans** awaiting the wood to fabricate the surrounds and posts for the signage - as approved by Antony Estate. Also, Tree stump for memorial plaques. **Cllr Evans** to then schedule erection of signs/memorial plaques. More wood chippings required near bottom section of steps. **Clerk** to ask Tom Cox. Pathway cannot open officially until signage in place after which the Public can use prior to the Official Opening/photographs etc - **Clerk** to schedule with Antony Estate.
- b) **Footpath 9.** **Cllr Evans** to photograph issue with Style at top section of footpath 9.

9. PARISH EMERGENCY ENVIRONMENT AND CLIMATE CHANGE PLAN.

- a) No committee members joined meeting/nothing to report. Maintain as a Standing item.

10. PLAY PARK AND OPEN SPACE –

- a. **Open Space -gym equipment/project.** **Cllr Jenkins** reported that she was in process of completing Awards for All form and awaiting response from company with charitable connections. Ongoing.
- b. **Muddy path.** Cllr Brooks asked if wood chippings could be placed between main gate and open space gate as very Muddy. **Clerk** to contact Tom Cox
- c. **See agenda item 4.**

11. CORRESPONDENCE RECEIVED,

- a) **STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS, public consultation deadline Jan 29th** <https://www.gov.uk/government/consultations/standards-matter-2-public-consultationand-public-sector-survey>
- b) **Notification of the Santa Bus! Dec 15th Craffhole ETA 18:20. RPTUG.** Signs have been placed. Cllr Brooks circulated to Preschool.
- c) **Cornwall Council's Free collection of non- artificial Christmas tree (up to 6ft) for households in Cornwall.** To Note: In the weeks beginning Monday 11 January and Monday 18 January. Collections will be made on your normal rubbish collection day on the opposite week to your recycling during this fortnight only. Place outside by 7am.
- c) **Sherryl Murray MP.** Response received to our letter, stating that she has forwarded the concerns regarding the Government's proposed changes to the planning system and will reply once she has a response.

12. FINANCE

- a) **Precept.** Cllr Brooks proposed, Cllr Evans seconded with all in favour to approve the budget for 2021/22 and maintain the current precept with no increase at £21133.26. **Clerk** to submit.
- b) Receive details of cheques and payments to be approved. Cllr Lester proposed, Cllr Evans seconded with all in favour to approve the finances as reported below.

Parish Precept account

OUTGOING

Sheviok Memorial Hall Rent Clerk's office £62.85
Nancy Gray, minus nest pension
Nancy Gray, Clerk's parish expenses, mileage £4.50
G Dyer Enforcement Officer wage
G Dyer travel expenses to reclaim from Millbrook/Maker Rame (split) £19.80
Edf. Tredis defib box, vat £0.44 net £8.72 total £9.16
Millbrook Parish Council inv. AR46 share of Rame NDP website cost vat£3.33 net £16.67 £20.00
S Lester parish wage
S Lester expenses travel and materials £14.70

DIRECT DEBITS TAKEN TO REPORT

Lloyds Bank Clerk's credit card, Total £46.98 see breakdown below:

Credit card monthly fee. £3.00

stratum trading 2 x boxes surgical masks IIR, vat £7.34 net £36.64 total £43.98

INCOMING

Internal transfer from devo account, reimbursement for cleaner's uniform paid with parish CC £48.47
Cornwall Council. Grass cutting grant from Cornwall Council £242.62
Nancy Gray Clerk's usual wage share for Devo plus overtime/holiday = additional 6.65 hours
S Lester. Devo maintenance wage
Julia Bradley cleaning wage

Julia Bradley expenses. Expenses /new bucket, cleaning products £22.77
Frances Jackson, cleaning wage
Bunzl inv 07/313930 vat £11.22 net £56.10 Total £67.32
HMRC, Quarterly Vat return £1,485.55
Peck trading. inv 389723 £4.10 £33.90 £38.00
HMRC Payee (second quarter)

Direct Debits to report: None

INCOMING

car park revenue	£616.80
car park revenue	£800.40
car park revenue	£671.90
resident winter parking permits x 2	£10.00

13. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

Cllr Medway proposed, Cllr Jenkins seconded with all in favour. to approve the Minutes of the virtual Parish Council meeting held on Monday 9th of November 2020. Subject to the following correction on Agenda item 5, bullet point 1 re: Cornwall Council budget/Government funding:
"Cornwall Council have to make £58,000,000 of cuts over the next 4 years and over the past 10 years have had to make £350,000,000 worth of cuts because of government funding.

14. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by an agenda item or in the Action Tracker. All items listed/progress tracked on Action Tracker.

New Dog waste Bin Horsepool Lane crossroads/Amber's way. Awaiting response re: collection from Biffa. Not in use until confirmation of start date received. **Clerk/Ongoing.**

15. PARISH CHRISTMAS TREE UPDATE. An 18ft tree has kindly been donated by Sconner Down.

Clerk to send message thanks to Sconner Down, also to Mr Mat Lane who helped Cllr Evans to erect the tree. **Cllr Evans** will add lights Thursday 17th. **Parishioners** can decorate tree if wish with Biodegradable decorations only. NO Glass due to proximity of road and No plastic. **Cllr Evans** will leave box of decorations next to the tree. **Cllr Medway** will place notice up in Shop.

16. UPDATES FROM OTHER GROUPS –Flower Beds Subgroup (Cllr Evans) Nothing to report. **Coastal Communities Group (Cllr Jenkins)**, nothing to report. **Play Park and Open Space (Cllr Brooks/Jenkins)** see agenda item 10. **Footpaths -Cllr Evans.** See item 8. **Tree Warden (Cllr Lester)** see agenda item 6b). **Defibrillators:** Electrician has now collected parts for Tredis and Sheviock Memorial Hall external defib cabinets, he will repair alarm at Tredis first then Memorial Hall (defib for Memorial Hall remains accessible in main outer foyer until repairs to external cabinet complete. **Clerk** ongoing.

Gateway Community Network, Cllr Lester reported from Gateway meeting that: Police: crime figures were up by 12%, mostly due to reporting of historic crimes. 12 new officers, 6 in training and 6 from other forces. Tamar Ferry/COVID-19 Tier system: There are Marshalls on the ferry to aid information especially regarding use of Public Houses in Tier 1. Tamar ferry/bridge has received government grant making up 71 percent of the lost revenue. It will not raise the toll. Highways: Mr P Allen Manager of Cormac will retire in March 2021. Mr William Glassop will take up the reigns. Highways funding: Parish Bid successful, Sheviock village will be allocated a permanent speed activation sign cost £10,000. On the east bound gateway into Sheviock, on the A374. It was agreed to send a note of thanks to all volunteers involved in the Parish Speed watch over the years and whose data helped secure the bid. **Clerk.** The second bid for the part share of a mobile VSA with 18 other locations was also approved, however tbc if this can now be used at a different location(s) in the parish following grant of first bid. **RPPTUG:** Concerns raised re: lack of National Express coach service in Cornwall. Santa bus 6:20 Kimberly foster 15th Dec. AGM March 2021, **Torpoint Library:** Click and collect service available.

17. All ITEMS FOR INCLUSION IN FUTURE MEETINGS. To resolve any changes to grass cutting tender prior to opening to bids. Post- Christmas Dinner pending restrictions.

18. DATE OF NEXT Parish Council Meeting. January 14th via zoom virtual platform

The chair closed the meeting at 7:35

A copy of these minutes can be viewed on the Parish website at www.sheviockparish.org.uk

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