



Sheviack Parish Council

The Bill Warren Room, Sheviack Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG
Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: sheviackpc@btinternet.com

The Minutes of the Extraordinary Virtual Zoom meeting of Sheviack Parish Council held on Monday the 14th of September 2020 at 7:00pm.

Present virtually: Councillors: Chair Cllr Steve Medway. Vice Chair Cllr P Brooks. Cllr L Jenkins. Cllr D Lester. Cllr W Evans. Parish Clerk Mrs N. Gray. No members of the public joined/remained.

1. **APOLOGIES.** None
2. **DECLARATIONS OF INTERESTS.** 1 **AGENDA ITEMS:** None 2 **GIFTS:** None
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None
4. **CASUAL VACANCY OF PARISH COUNCILLOR.** No requests/submissions have been received by the monitoring officer direct, therefore the Parish Council are able to Co-opt two councillors. Clerk to place casual vacancy notice on the boards. Clerk to place on agenda for October.
5. **PUBLIC PARTICIPATION (to include forum postings, correspondence unless covered under agenda item.** There were no members of the public present – items either covered in the agenda or under correspondence.
6. **RESPONSE TO PUBLIC PARTICIPATION.** None.
7. **PLANNING.**
 - a) **To receive notice and RESOLVE Council's response to new planning applications received before the agenda finalised**
PA20/07129 Proposal Non-material amendment to E2/06/01798/FUL to add condition to decision notice. Location: The Beach House, Finnygook Lane, Portwrinkle PL11 3BP. Applicant Mr Mikael Armstrong: This is a non-material amendment as opposed to a new planning application to resolve, however it was agreed, with all in favour to submit the following comments/observations for clarification: In reference to the 3 year time frame condition placed on the original application in 2007, were footings installed in that time frame or will a new application be necessary. Is this classed as a new dwelling or not, due to there being a property before 2007 on this land which was demolished. If this were necessary to have a new application, then the Rame NDP primary residence clause would come into effect. Does the property lie within the coastal erosion zone in respect to unsustainable dwellings? Can it be ensured that the gold footpath 12 accessing Finnygook beach will not be undermined, as awaiting possible funding for net catchment. Can the water course that was recently rerouted for the newly built, neighbouring property "Reflections" be taken into consideration.
PA20/06435 Proposed first floor extension to provide W.C., utility area and rear access. Location Gwelanmor Whitsand Bay View Portwrinkle Torpoint. Applicant Mr And Mrs L Geary. After discussion Cllr Lester proposed, Cllrs Jenkins seconded with all in favour to support this application
Appeal Notification PA19/09480 Whitsand Bay Hotel, Portwrinkle. Cllr Medway proposed, Cllr Brooks seconded with all in favour to make no comment.
 - b) **To receive details of planning applications received after the agenda published.** None
8. **HIGHWAY MATTERS TO REPORT.**
 - a) **Finnygook lane Portwrinkle. Pedestrian/road user, safety concerns.** It was resolved to ask Highways, Cornwall to review the both the road signage and speed limit- with a view to reducing it to 20mph.
 - b) **Improvements to Antony Road Junction/traffic through Crafhole re: Junction option 4 of feasibility study, update.** The budget will not cover digital diversion signage. Plans remain in the table to be finalised prior to the public consultation, which was due to take place in September but has been delayed. The Clerk noted that video evidence of HGVs and speeding vehicles have been submitted by Crafhole resident - which could be submitted as further evidence if/when required.
 - c) **Cornwall Gateway Community Network report from Gateway meeting. There is limited budget of £87000, for year 4. A panel will review which of the 18 digital speed warning sign requests throughout the gateway parishes will be awarded. Clerk submitted speed sign request for the A374 at the gateway to Sheviack Village Eastbound.**
It was reported that to cover costs and prevent services from being reduced the Tamar tag costs may need to be increased. However, they have applied for grant, so this decision is pending.
Other items to report. Clerk to collate map/list of all ongoing highway's issues in parish to forward to Highways to keep them updated.
9. **PORTWRINKLE CAR PARK ENFORCEMENT SLA 2020-2021.** Clerk has sought amendments from Cornwall Council. Awaiting response. To place on October agenda.
10. **FOOTPATHS:**

Finnygook lane permissive footpath project. Awaiting quotes for signage surrounds and permissive contract approval from Antony estate. Clerk will obtain separate quotes to see if it can be actioned any quicker. See further footpath info item 18.

- 11. PARISH EMERGENCY ENVIRONMENT AND CLIMATE CHANGE PLAN.** Two of the no idling/switch engines off notices have been placed in situ. 3 left to put up. No committee members present. **Keep on agenda for October.**

12. PLAY PARK AND OPEN SPACE –

a) Safer surface matting resolve way forward. PC to organise working party once restrictions have been lifted.

b) Open Space -gym equipment/project. Cllr Jenkins will collate information investigate 'Awards for All' grant.

13. CORRESPONDENCE RECEIVED, not covered in the agenda.

a) Mr P Cade letter re: Parking/enforcement, Tregantle. It was agreed that as this is not within the parish boundaries, Sheviock Parish Council would not take action but would support Antony Parish Council, should they request it.

b) Concerns received regarding persistent noise/smell from new Finnygook extractor. It was agreed to facilitate a meeting (within government guidelines) between the parties involved to attempt to resolve/alleviate the concerns. Cllrs Evans, Brooks and Medway all offered to help or be present dependant upon dates and numbers. Clerk to compose initial email to all concerned.

c)Dead Porpoise/Dolphin Finnygook beach. This has now been removed.

14. FINANCE

- a) Cllr Lester proposed, Cllr Evans seconded with all in favour to approve the finances as listed: PARISH**

Sheviock Memorial Hall Rent Clerk's office £62.85

Nancy Gray Clerk's parish Hours.

Nancy Gray Clerk's parish expenses, mileage/ £4.50

G Dyer Enforcement wage

G Dyer travel expenses to reclaim from Maker Rame parish. £19.80

G Dyer expenses to be reimbursed by Maker Rame parish. Vat £1.86 net£9.26 gross£11.12

Edf Tredis defib box 2 months charge vat £0.90net £18.03 £18.93

Dean Leonard quantity of grass cutting Inv 173, £180.00

S Lester, parish Share of wage invoice

S Lester travel expenses £4.50

HMRC Cumbernauld Employer payee 1st quarter £65.68

Glasdon Purchase of Dog bin and Tamtorque fixing kit for circular path 13/Amber's way crossroads with horsepool and Polscoe hill. Vat £23.49 net £117.47 gross £140.96

DIRECT DEBITS TAKEN TO REPORT

ICO Annual data protection fee £35.00

Lloyds Bank. Clerk's credit card, see breakdown below which totals: £46.20

breakdown of credit card Clerk's credit card above, credit card monthly fee. £3.00

Torpoint hardware. Varied vat £3.45 net £23.75 gross £27.20

Torpoint Hardware. Keys cutting £16.00

INCOMING

Internal transfer received from Devolution account, to cover Devolution costs paid last month via parish account - as recorded in last month's accounts £348.01

DEVOLUTION

Nancy Gray Clerk's wage share for Devo.

S Lester inv 677 wage share for Devolution

Julia Bradley cleaning wage

Julia Bradley expenses. £33.09

Frances Jackson cleaning wage

Sign Max AB, Signomatic. New aluminium sign and fixing for car park. Vat £13.37 net £68.64 gross £82.73

Bunzl Bulk buy hand sanitiser for toilets/staff vat £23.95 net £119.76 Gross £146.71

Bunzl Antiviral/anti bac cleaning products, hand soap

paper roll and jumbo toilet rolls for Toilets vat £29.07 net £145.38 gross£174.45

Direct Debits to report: None

INCOMING to report

car park revenue £1,009.65

car park revenue £630.45

car park revenue £1,298.80

car park revenue £1,496.50

- 15. PLAY PARK AND OPEN SPACE – (this was a mistake on agenda as already covered see item 12)**

- 16. MINUTES FROM THE PREVIOUS MEETING.** Cllr Medway proposed, Councillor Evans seconded with all in favour to approve the minutes from the virtual Parish Council meeting held on Monday August 10th, 2020

- 17. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING:** Councillor Evans to carryout and inspection of the telephone kiosk/information box for maintenance and advise the clerk.

- 18. UPDATES FROM OTHER GROUPS –Flower Beds Subgroup.** Cllr Medway to advise Mr Stone/local volunteer of budget accrued. **Coastal Communities,** nothing to report. **Play Park and Open Space.**

Cllr Brooks has resumed checks. Minor issues have been repaired by maintenance. Latch to interior playpark gate was removed to reduce contact. **Footpaths. Also see item10.** Clerk to ask Mrs D Mathias if she has been able to purchase the bulbs for the new Finnygook Walk footpath. Clerk to chase rock results for netting on footpath 12. Cllr Evans had been fabricating Totem for remembrance plaques; however, he needs to source new wood as piece split. The steps on Finnygook walk have been tightened. **Tree Warden (Cllr Lester)** nothing to report, **Defibrillators.** Tredis Defib: Audible alarm not sounding when exterior box is opened. AED unit still operational. Zoll technical support have not been contactable Clerk organising electrician who installed it to check. List of Defib unit locations placed in Parish Newsletter. Clerk will place on the parish website. **Gateway Community** Network (covered under highways item8c) **RPPTUG.** A new bus timetable is out. There will not be a separate one for Autumn. The request to fund digital real time displays and new bus shelter has been unsuccessful due to funding directed elsewhere/Covid. They will keep trying. Clerk to ask RPTUG to enquire if Double deckers are subsidised and if there is much difference in weight between a double decker and single decker (not accounting passengers) as the road surface/underlying structure in Portwrinkle is being damaged when turning at Whitsand Bay and elsewhere on the narrow roads within the parish, by the HGVs. Is it possible to reduce to lighter vehicles without losing any of the services? **Torpoint Library:** This is open Mon Wed and Friday 9:30-4pm. Books can be pre-ordered online for collection. Please note that not all services and facilities are available so please check with before making a special journey.

Autumn Parish Clean up Sat 19th. No organised groups this year. Residents are encouraged to clear up what they can, near to their own properties, if able and safe to do so.

19. All ITEMS FOR INCLUSION IN FUTURE MEETINGS. Enforcement SLA. Mid-year Budget Review.

20. DATE OF NEXT Parish Council Meeting. October the 12th (virtual zoom meeting).

A copy of these minutes can be viewed on the Parish website at www.sheviockparish.org.uk

Nancy Gray, Parish Clerk

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