



### *Sheviocck Parish Council*

The Bill Warren Room, Sheviocck Memorial Hall, Craffhole, Torpoint, Cornwall, PL11 3DG  
Clerk: Mrs Nancy Gray. Telephone: 01503 232996 Email: [sheviocckpc@btinternet.com](mailto:sheviocckpc@btinternet.com)

#### **The Minutes of the Sheviocck Parish Council Meeting held on Monday the 10<sup>th</sup> Feb 2020 in the Schoolroom, Craffhole Methodist Chapel, Craffhole, commencing at 7:00pm.**

**Present: Councillors:** Chair Cllr Steve Medway. Cllrs: L Jenkins. D. Lester, W. Evans. Parish Clerk Mrs N. Gray. There were 4 members of the Public present.

- 1. APOLOGIES:** Vice Chair Cllr P Brooks. Cllr Theresa Pine Cornwall Councillor G Trubody. It was announced that Cllr P Cade has reluctantly resigned, due to unforeseen work commitments.
- 2. DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS:** None **2 GIFTS,** none received.
- 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None.
- 4. PUBLIC PARTICIPATION & 6. RESPONSE TO PUBLIC PARTICIPATION.**

- Mr M Snowling questioned whether the Antony road Junction improvements, at Antony, were going ahead. Cllr Medway noted that option 4 of the feasibility plan has received possible funding and that Antony Parish were seeking minor improvements to this plan. The layout for the junction is being revisited by Cormac but at present it is still an option, following a review and consultation by Antony parish and its parishioners.
- Mr Snowling asked if the Antony bypass was still an option. Cllr Medway replied that this is still an option, but the cost is approx. £7 million and funding is not envisaged in the foreseeable future.

#### **7. PLANNING.**

- a) To receive notice and **RESOLVE** Council's response to new planning applications received before the agenda finalised: None
- b) To receive details of planning applications received after the agenda published. None
- c) To receive planning decisions from Cornwall Council. Some applications below are still pending decision at time of writing:

**PA19/09480** Proposal Change of Use of current Hotel (C1 use) for the creation of eighteen one and two bedroom apartments (C3 use), gym, hair salon, games room and pool with associated alterations to a Listed Building (Grade II) with variation of condition 3 of application no. PA18/08163 dated 10/04/19 Location Whitsand Bay Hotel Finnygook Lane Portwrinkle PL11 3BU Applicant Mr & Mrs C. J. And J. M Phillip. REFUSED. Full decision can be viewed at: The Cornwall Council online planning register :

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q06L3GFGLK600>

The delegated planning officer also noted in his report that:

Taking these factors into account, it is considered that the proposal is not acceptable.  
All other matters raised have been taken into account, including the planning history and the comments of the Parish Council, but none is of such significance as to outweigh the considerations that have led to the conclusion.

**PA19/10103** | Renovation and extension at first floor level of premises damaged by fire with variation of conditions 2 and 3 of decision PA18/02890 dated 24th August 2018 | Finnygook Inn Craffhole Torpoint Cornwall PL11 3BQ. PENDING

**PA19/08051:** Listed Building consent for repairs to roof, replacing like for like, and replace existing windows as near as like as possible, Trewin House Old Coach House Sheviocck PL11 3EW. PENDING

- d) Other planning matters for discussion. None

#### **8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**

- a) Minutes of the Parish Council meeting held on January the 13<sup>th</sup> 2020. Cllr Evans proposed; Cllr Jenkins seconded with all in favour to approve the minutes as a true record of the meeting held.
- b) Minutes of the Special Planning meeting held on Monday the 27<sup>th</sup> of January 2019. Cllr Evans proposed; Cllr Jenkins seconded with all in favour to approve the minutes as a true record of the meeting held

#### **9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES.**

**Christmas tree:** Carter Excavations provided the Parish tree. **Clerk** to write letter of thanks.

#### **10. HIGHWAY MATTERS.**

- a) **Visibility at Tredis Turn off from B3247, Polscoe hill.** Site meeting planned for Tues 11<sup>th</sup> with Cormac and Antony Estate. **Cllr Medway** to attend.
- b) **Improvements to Antony Road Junction/traffic through Craffhole, update and plan of action if necessary.** Clerk has informed COVAG and Antony School to request support for the funding and allow them to review the plans. The options were assessed during a feasibility study carried out by Highways Cornwall Council/Cormac. Link for the proposed plans, to change the junction at Antony and create a one way circulatory system for HGVs, can be found within the Rame Peninsula Traffic Management Phase II Feasibility study, link as follows: <https://ramepeninsulaneighbourhoodplan.com/draft-plan/highway->

The work must be carried out by March 2021, otherwise the funding will be lost. Cllr Medway to seek clarification regarding busses (including double decked buses i.e. (70A) using the proposed widened slip road to access the A374 from Antony Hill. It was agreed that should Antony Parish Council begin to show opposition then Clerk should seek support from other Parish Councils on The Rame.

- c) **Cornwall Gateway Community Network Panel:** Seek expressions of interest for the final year of the highways scheme funding, submit by May 1<sup>st</sup>. Cllr Lester to attend meeting on Wednesday the 12<sup>th</sup>. To discuss speed cameras through Sheviok and funding for the repainting the Virtual pavement in Crafhole, funding should also be considered for the Antony junction improvements if needed. **Clerk** to complete expression of interest form including map location of virtual pavements and speed cameras.
- d) **Flooding Tredis.** Mr J McGuiness reported that run off from the fields is washing away the road surface and flooding his property in Tredis. Cllr Medway to speak to Mr P Allen from Highways/Cormac to see what can be done to rectify this ASAP I.e, culverts under the road to reroute water as drains being blocked each time it rains, despite being cleared.
- e) **Other items to report.** The TRO work has been completed: the disabled Bay in West Lane has now been removed and the Cornwall Council permit parking spaces, relocated slightly to prevent pinch point on Finnygook Lane seafront.
- 11. PARISH EMERGENCY PLAN** The Clerk distributed copies, **Cllr Medway** to pass copy to Mr A. Lockett. It was agreed to schedule a meeting for all those listed on the communication cascade system, at 6:15 pm on Monday the 9<sup>th</sup> of March, prior to the Sheviok Parish Council meeting, where revised copies will be issued to all volunteers and a quick run through of procedures/question. Clerk to contact those on cascade system. **Clerk**
- 12. FOOTPATHS:**
  - a) **Permissive footpath project Finnygook Lane.** **Cllr Medway/Evans** to schedule work dates to install handrails. Wood has been purchased. **Clerk** to source plaque in remembrance of Mr David Dunn and Mr Chris Kennedy, circulate wording for approval. **Clerk /Cllr Medway** to re-chase Mr Ian Rideout/Antony Estate, to approve wording for the 2 x double sided signs and draft permissive footpath contract.
  - b) **Footpath 12 to Finnygook beach.** Cormac has temporarily patched the large pothole. Awaiting funding/date for drainage ditches and work on lower east section of cliff to be netted back.
  - c) **Footpath 13** circular. Contractor, Tom Cox, will install steps to the three sections as previously quoted/approved and install within the next few weeks.
  - d) **The Grass/Footpath cutting contract 2020-2021 is open for tenders.** Advert placed in The Cornish Times for Feb 14<sup>th</sup>. Also notice placed in next edition of the Parish Newsletter. Tenders to be received by Friday March 6<sup>th</sup>, 12 noon. Please contact the clerk for further details.
  - e) **Charity scarecrow competition:** Organised by Mr Warren Evans and sponsored by the Finnygook, theme pirates and smugglers. Judging good Friday, closing date Easter Sunday. Money in aid of footpath projects.
- 13. PARISH EMERGENCY ENVIRONMENT AND CLIMATE CHANGE PLAN.**

The following requests/suggestions were raised from the climate change committee and responses given.

  - a) Recycling point for crisp packets and other items at the Memorial Hall. Cllr Brooks has already set up collecting crisp packets and bread bags and old dead plastic pens to Recycle through outside schemes via the preschool. Members to liaise with her, on her return.
  - b) Funding was requested for 3x A3 laminated posters requesting vehicles to switch off their engine's whilst waiting to reduce CO2/pollutant emissions. It was agreed that Print Options could invoice the Parish Council.
  - c) EV charging points. It was agreed that the Parish Council would consider this, subject to funding/grants being investigated by the committee. Clerk will enquire if Millbrook Parish Council has installed charge point – to obtain further information. The car park in Portwrinkle does not have direct electricity. The Memorial Hall is separate from the Parish Council but a possible option. Further info is required.
  - d) Land to plant trees in Open Space. It was agreed that the Clerk will contact Antony Estate regarding possible permission. It was discussed that dwarf fruit trees in the far south Eastern corner should not block home views and not grow unmanageable or damage overhead wires but provide fruit and blossom for bees. This should be planned subject to the completion of the original planned gym equipment/games table and shelter. The committee will investigate grants/Woodland Trust.
  - e) The Parish Council will ask if either of the two Councillors, not in attendance, could occasionally head up the committee meeting to represent the Parish Council. It was agreed that the committee could operate as a working group in the interim and submit a brief written report/suggestion, prior to the Parish Council meeting, for discussion/approval at the meeting.
  - f) Cllr Medway agreed to provide a small space for Climate change in future Parish Newsletters.
  - g) Liskeard cluster climate change workshop, Saturday 29 February 9.30am for 10am start till 1pm Eliot House Hotel, Liskeard. Clerk to enquire if Mrs Parry and Mrs Loynes can attend/**Clerk**
- 14. PLAY PARK AND OPEN SPACE:** **Clerk** has requested contractor to consider reducing quote, if aided by a volunteer working party. To resolve way forward at next meeting. Maintenance has received D Shackles to fix Baby swing (ASAP). Grass will be cut. **Cllr Jenkins** to investigate grants for Open Space gym equipment /shelter/games table.
- 15. VE DAY CELEBRATIONS.** No feedback/suggestions received following item in Newsletter. Mr Snowling advised that the Memorial hall may be organising something. It was suggested that The Parish Council collaborate with the Memorial Hall. Across the United Kingdom the chair of parish councils will make a set brief short speech at 3pm. Item to be on March agenda. The Parish Council does not have the manpower to drive the lighting of the beacon. Chair to note in newsletter to keep an eye out on the noticeboards for VE day event.

- 16. PORTWRINKLE CAR PARK ENFORCEMENT SLA.** Clerk has requested figures for similar contract from Cornwall Council and copied in Rame Parishes. To be on the agenda for March.
- 17. UPDATES FROM OTHER GROUPS –Flower Beds Subgroup: Cllr Evans** pending possible purchase of bulbs. **Coastal Communities Group (Jenkins)** nothing to report, **Play Park and Open Space:** see agenda item 14 **Footpaths** –see agenda item 12. **Tree Warden (Cllr Lester)** nothing to report, **Defibrillators.** Following installation at Finnygook, **Clerk** to provide Cllr Evans with monitoring instructions. Basic instructions for use have been submitted for inclusion in Newsletter and agreed to be displayed at the defib units. **Clerk** to arrange a meeting with South West Ambulance to set up a link. **Cornwall Gateway Community Network** see item 10 c) Minutes circulated/response **RPPTUG.** Minutes to be circulated **Torpoint Library (Cllr Brooks).** No meeting since previous report.

**18. CORRESPONDENCE RECEIVED,** not covered in the agenda.

- a) A thank you card, regarding the future memorial plaques on Finnygook walk for Mr David Dunn and Mr Chris Kennedy. See item 12 a).

**19. FINANCE**

- a) Cllr Medway proposed, Cllr Lester seconded; with all in favour to approve the outgoing payments for February, as listed below.

**PARISH ACCOUNT OUTGOING PAYMENTS**

Sheviok Memorial Hall, Rent Clerk's office £62.85  
 Nancy Gray, Clerk's parish Hours minus nest pension  
 Nancy Gray, Clerk's parish expenses £6.75  
 G Dyer, Dog Enforcement wage  
 G Dyer, travel expenses to reclaim from Maker Rame. £19.80  
 Edf, Tredis defib box Jan, vat £0.45 net £9.05 gross £9.50  
 Cornwall Council, Print-work for Emergency plans x 50 copies vat £11.03, net £55.17 gross £66.20  
 Viking invoice: office supplies and stationary delivery plus£2.96 protection plus, vat£27.93  
 net£144.02gross£174.91  
 Viking invoice 4539829 envelopes Viking, protection plus £0.38 net£3.99 vat£0.87 gross£5.24  
 Steven Lester maintenance  
 Steven Lester expenses £0.90  
 Warren Evans Christmas tree fixture/fittings/lights vat£6.58net £32.90 gross £39.48  
 Warren Evans Post mix for tree, vat £1.07 net£5.35 gross £6.42

**DIRECT DEBITS TAKEN TO REPORT**

Lloyds bank Clerk's credit card, £3 credit card monthly fee. £85 WordPress (Parish Website).

**DEVOLUTION OUTGOING PAYMENTS**

Nancy Gray, Clerk's wage share for Devo  
 Nancy Gray, Clerk's expenses, personal alarms and lanyards for cleaners, plus bungee rope for sign.  
 Vat £2.41 net£12.04 Gross£14.45  
 Julia Bradley, expenses cleaning items £6.93  
 Julia Bradley, Cleaning wage  
 Frances Jackson, Jan cleaning 4 hours  
 Bunzl Jumbo Toilet paper supplies vat£6.79 net£33.95 gross £40.74  
 SWW Bill quarter 5th Oct to 25th Jan. water £123.30 sewerage £219.08 total£342.38

**Direct Debits to report:** None

**INCOMING**

Car park revenue £1,071.

- b) The online bank reconciliation from was viewed, subject to receiving postal bank statements to sign.

**20. ITEMS FOR INCLUSION IN NEXT MEETING:** VE Day celebrations; Parking enforcement for Portwrinkle carpark Service Level Agreement (SLA); To award 2020-2021 Grass/footpath cutting contract

**21. DATE OF NEXT MEETING.** March 9<sup>th</sup>, 2020

The Chair closed the meeting at 20:24 pm

**Nancy Gray, Parish Clerk**

**Clerk's Office, Sheviok Memorial Hall, Crafhole, PL11 3DG Telephone: 01503 232996 Email: [sheviokpc@btinternet.com](mailto:sheviokpc@btinternet.com)**