

## SHEVIOCK PARISH COUNCIL

The notes of the Public meeting held on Thursday the 2<sup>nd</sup> of February in the SheviocK memorial hall, Crafhole at 6:30pm.

**PRESENT:** Councillors C K Kennedy Chairman, Mr J M Snowling Vice Chairman, Councillors, Mr P Nicholas, Mrs D. Mathias, Mr P Harrison, Mrs K Baker and Mr S. Medway. There were 20 members of the public present plus the Parish Clerk.

1. The Chairman of the Parish Council opened the meeting at 6:30pm. He stated that the purpose of the meeting was not to reach any decisions other than to gauge whether or not there is support within the community to consider the proposals further. There would be time for questions, discussions and to listen to ideas following a presentation of the proposals.
2. **Presentation of the Proposals**, Councillor Kennedy gave a power point presentation. *Please see notes from the presentation at the end of these minutes.*
3. **Public Participation and response to public participation.**  
Following the presentation, Councillor Kennedy opened up the floor to public discussion asking: Do you think the Parish Council should do it and do you have any ideas or queries in relation to the four items discussed.
  - It was asked if the annual grant from Cornwall Council was to be a fixed sum as the running cost would surely increase with inflation.
  - Councillor Kennedy stated that he had requested that the grant be index linked and reviewed and that a mechanism be put in place within any contract to avoid being left short due to inflation etc. he was awaiting the response from Cornwall Council.
  - It was agreed that there was a general feeling of support for safeguarding the toilets.
  - It was suggested that due to issues with shortage of parking spaces in Portwrinkle and the current poor state of the flower beds could the flower beds be removed and the space used for extra parking in the style of the Gook café?
  - Councillor Kennedy stated that this was an idea that would be considered along with any others however the Parish Council would have to fund any capital costs i.e. to remove the flower beds.
  - It was asked what the current costs to Cornwall Council were for maintaining the flower beds.
  - Councillor Kennedy replied that A figure of approx. £270 had been provided as the current annual cost to maintain the flower beds
  - It was asked if there would be a default if it all goes wrong and would the parish have to subsidise it.
  - Councillor Kennedy replied stating this had been considered and should a contract be drawn up then it would need to include a clause that either party could provide one years notice to terminate the contract. Furthermore it would need a 2 year and 6 year review. Any draft agreement would be published prior to signing. There was no intention to increase the precept due to this initiative and it would not be acceptable to subsidise from the precept.
  - It was asked if the parish council had considered the extra risk of litigation from taking on these extra responsibilities.
  - Councillor Kennedy stated that the extra insurance premium costs had been incorporated into the costing. Furthermore the Parish Council are now covered for public liability to a limit £10,000,000, rather than £5,000,000 despite the current premium being reduced. The added risk was one reason why the Parish Council would not take on the overall responsibility of the Harbour.
  - It was asked how the car park/ticketing scheme would be enforced. It was mentioned that the current cost of car park attendants to Cornwall Council seems very high in view that there is no charge in winter.
  - Councillor Kennedy replied that Cornwall Council would not provide training so the Parish Council would not employ an enforcement officer but use the same method as Cornwall council in that the enforcers would be from an outside company who make their money from enforcements/fines. They do spot checks or can be called if there is a guarantee of issuing tickets. They would not charge to come out if the

Parish Council do not ask them. Councillor Nicholas responded that it would be worth their while to visit as they would be in the vicinity of the Tregantle and military road parking areas.

- It was asked if there was any local interest in undertaking the roles that would be created. I.e. cleaning/maintaining the public toilets and maintaining the flower beds.
- Councillor Kennedy replied that he had received interest from 2 residents in the position of maintaining/cleaning the public Toilets, one in Portwrinkle the other from Crafhole. Two Parishioners had indicated that they would sponsor the flower beds and the Parish Council could look into acquiring further sponsorship and grants - should the Parish Council move in this direction. They have considered the possibility of asking for a small capital grant to reduce the size of the beds to make them more manageable and more attractive. The Parish Council currently obtains a grant for the cutting of amenity areas and paths within the Parish which it has tendered out to two different contractors, so it is experienced in this.
- It was asked why only residents within Portwrinkle had received a leaflet drop concerning the meeting.
- Councillor Kennedy replied that it had been placed on all the Parish Council notice boards and website as well as being advertised within the community Shop. However this was a preliminary meeting to gauge the view of the residents of Portwrinkle primarily as if there was no support here then it would be futile pursuing the proposals.
- It was asked if the forecast £1500 surplus from taking on this initiative would benefit the whole parish or just Portwrinkle.
- Councillor Kennedy replied that it would be added to the parish funds and spent on the parish. This incentive may seem to benefit Portwrinkle primarily but the Parish council spends time and money on different incentives and schemes to improve the parish as a whole i.e. it is and has been concentrating on Sheviok to reduce the 40m/hour speed limit to 30 mph. He also stated that many parishioners and tourists would feel the benefit from safeguarding the asset of having public toilets in Portwrinkle.
- It was asked if the Parish Council could decide their own car parking charges i.e. the option of seasonal or resident parking.
- Councillor Kennedy replied yes. However this would need more consultation and would have to bear in mind that it would not want to lose income as has to be cost effective and generate income for the running of the toilets. The parish Council would want to understand the running of a car park and once having got to grips with this could consider a long-term solution to alleviate car parking issues within Whitsand bay View.
- It was asked if the Parish Council had considered the effect of VAT into the costings.
- Councillor Kennedy replied that the parish Council would remain well under the £62,000 threshold so it would not apply and at present the Parish Council can recover VAT.

Councillor Kennedy asked whether, subject to the grant indexation and contract clauses discussed being obtained and firm proposal and figures produced, the parish council move forward and call a public meeting inviting all household -via a leaflet drop- to a public meeting.

A show of 26 hands indicated support of the proposals with 2 abstentions

The Chairman closed the meeting at 7.22PM.

**Nancy Gray, Clerk, Clerk's Office, Memorial Hall, Crafhole PL11 3DG 01503 232996**

**Presentation notes from Public meeting to discuss proposals for Possible Portwrinkle devolution package, Thursday 2/02/2012**

**Slide 1**

**The purpose of tonight's meeting:**

**To present proposals for the Parish Council to take control of the car park, public toilets and flower beds at Portwrinkle and the issuing of mooring licences for the harbour.**

**To listen to views and ideas from parishioners before deciding whether or not to proceed in detailed discussions with Cornwall Council.**

**If there are subsequent initiatives that could be explored later, after the initial transfer, to, for example, solve parking issues generally in Portwrinkle, these could also be raised, when the primary issue has been resolved.**

**Slide 2**

**Why are we suggesting this – the outcomes from devolution**

- **Ensures the public toilets remain at Portwrinkle;**
- **Provision of public toilets is not a duty that Cornwall has to provide so likely to disappear – but by getting in early we can negotiate the 'best deal';**
- **Puts us in charge of car parking charges and timings;**
- **Services provided locally and flexibly based on local needs;**
- **Customer complaints and queries managed locally;**
- **Local monitoring raises service and standards;**
- **Builds on existing local service delivery and facilitates further delivery to take place in the future e.g. parking in Portwrinkle.**
- **Creates surplus of £1,500 for the Parish to develop further improvements/initiatives.**

### **Slide 3: Summary of Costs and Income**

Cornwall Council costs and income 2010/11		
Item	Income	Expenditure
Toilets	0	£8,468
Car Park	£5,751	£4,371
Harbour Licensing	£1,000	£1,000
<b>Totals</b>	<b>£6,751</b>	<b>£13,839</b>
<b>Profit/Loss</b>	<b>- £7,088</b>	

SheviocK Parish Project costs and income 2012/13		
Toilets	£6,818	£7,518
Car Park	£5,571	£3,329
Harbour Licensing	£1,000	£1,220
<b>Totals</b>	<b>£13,569</b>	<b>£12,067</b>
<b>Profit/Loss</b>	<b>£1,502</b>	

### **Slide 4: Details**

#### **Toilets**

Current costs Cornwall	
Cleaning	£3,299
Water, Electricity	£1,832
Maintenance	£1,696
Legionella Testing	£260
Business Rates	£560
<b>Total</b>	<b>£8,468</b>

SheviocK Projected Costs	
Cleaning	£2,576 (1hr /day 322 days – local quote)
Water Electricity + Insurance	£2,082 (CC figure plus insurance)
Maintenance	£1,700 (CC figure)
Annual Reserve (for periodic refurbishment)	£600
Business rates	£560 (actual)
<b>Total</b>	<b>£7,518</b>
<b>Income - CC subsidy.</b>	<b>£6,818</b>

## **Slide 5**

### **Details – Car Park**

<b>Current Cornwall</b>	<b>Income</b>	<b>Expenditure</b>
Pay and display	£5,751	
Staff		£1,508
Rates		£1,529
Maintenance		£1,035
Operating Costs		£299
<b>Totals</b>	<b>£5,751</b>	<b>£4,371 Surplus £1,380.</b>
<b>SheviocK Projected</b>	<b>Income</b>	<b>Expenditure</b>
Pay and display	£5,751	
Staff		£250
Rates		£1,529
Maintenance		£500
Operating Costs		£300
Annual Reserve		£750
<b>Totals</b>	<b>£5,751</b>	<b>£3,329 Surplus £2,422.</b>