

COASTAL REVIVAL FUND APPLICATION FORM

Please read the July 2015 Coastal Revival Fund prospectus before completing this form. The prospectus is available at

www.gov.uk/government/publications/coastal-revival-fund-bidding-prospectus-and-application-form

SECTION 1: Contact Details

1.1 Lead Contact for the application	Mrs Linda Coles Clerk to SheviocK Parish Council	
1.2 Role and organisation of the lead contact	SheviocK Parish Council make this application on behalf of the community. The Clerk will be the point of contact for the Community, the Local Authority and if necessary, the Department for Communities and Local Government	
1.3 Contact Address	The Bill Warren Room, SheviocK Memorial Hall, Crafthole, Torpoint, Cornwall PL11 3DG	
1.4 Telephone number(s) (a) Office (b) Mobile	(a) 01503 232996	(b)
1.5 Email address of lead contact	sheviocKpc@btinternet.com	
1.6 Are you applying on behalf of a Coastal Community Team? If yes, which one?	This application is made by SheviocK Parish Council who are members of the Torpoint and Rame Peninsula CCT. The CCT fully support the application as minuted in their last meeting on 3/9/2015.	

SECTION 2: Local Authority (LA) Contact Details

The Department will only consider applications that have support from a local authority for the area, as grant funding will be paid to a LA on behalf of the project. Please attach a letter from the authority confirming that they are willing to act as the 'accountable body' for the funding. Anyone who is having difficulty engaging with their local authority can contact DCLG at: coastalcommunities@communities.gsi.gov.uk

2.1 Name of local authority	Cornwall Council	
2.2 Main LA contact - name and main role (if different from 1.1)	Catherine Thomson Gateway Link Officer, Cornwall Council Link to fund holders	
2.3 LA Address (if different from 1.3)	Cornwall Council Chy Trevail Beacon Technology Park Bodmin PL31 2FR	
2.4 LA contact telephone numbers (if different from	(a) 01872 224242	(b) 07769 724877

1.4) (a) Office (b) mobile		
2.5 Email address of LA contact (if different from 1.5)	Catherine.thomson@cornwall.gov.uk	

SECTION 3: Communications/ Media Details

3.1 Lead Contact for press/ communications/ advocacy	Sheviock Parish Councillor John Isaac	
3.2 Contact Address	Fir Cottage, Lower Tregantle, Torpoint, Cornwall PL11 3AL	
3.3 Telephone number(s) (a) Office (b) Mobile	(a)01752 829453	(b)07891650874
3.4 Email address of lead contact	jjisaac@btinternet.com	
3.5 Pen Picture – please describe the project in a manner suitable for a media release (maximum 40 words)	To revive the community use and maintenance of historic Portwrinkle harbour through the installation of a 15 berth dinghy rack, 6 berth kayak rack and beach winch. Additional users will enable the sustainable development of harbour facilities	
3.6 Name of your local MP(s)	Mrs Sheryl Murray MP	

SECTION 4: Overview of project

4.1 What would you like to call your project?	Portwrinkle Harbour Project
4.2 What is the nature of your project (e.g. reviving a pier, regenerating a square)	To revive the use of the historic harbour through provision of additional boat and kayak storage and improved handling facilities to meet growing community demand at Portwrinkle Harbour.
4.3 Where is your project based? Please also include a postcode for the project location.	Portwrinkle Harbour Portwrinkle Torpoint Cornwall PL11 3BP (house at top of slipway)
4.4 What is the aim of your project? Please give a brief summary of the overall purpose of your project. (1-2 sentences)	The number of people wanting to keep and use boats and kayaks at Portwrinkle Harbour is greater than present storage facilities allow. The provision of rack systems and a beach winch will increase use, revive and boost a self-help approach to improvements and provide additional income to re-invest for the benefit of all harbour users.
4.5 Who/ which organisation will lead the	Sheviock Parish Council

project?	
4.6 Who/ which other organisations will be involved in the project?	<p>The present mooring and berth licensees (Portwrinkle Harbour Users Group) in consultation with the Honorary Harbour Master</p> <p>Cornwall Council Maritime Officer fully supports the project and will update the Cornwall County Harbour Board</p>
4.7 How much money are you bidding for?	£5850
4.8 Are you involved with any other bids to the Coastal Revival Fund? If yes, please give the names of these projects.	No
SECTION 5: What are the key priorities for your coastal area?	
Please summarise the key priorities for the coastal area and how your project relates. For example, this could link to a Coastal Community Team bid proposal or Local Enterprise Partnership plans. (maximum 300 words)	
<p>Generically through the Rame Peninsula, conservation is a huge theme within Neighbourhood Development Plans and the harbour at Portwrinkle has Heritage status, is sited in a conservation area within the village and the ancient pier is a Grade II Listed Structure. We foresee the need to develop income streams now to ensure that funding is available in the future to maintain this historic asset. The berth and mooring holders have formed a user group and agreed to carry out voluntary work to help maintain and develop the harbour and thereby support any harbour improvements enabled through grant funding.</p> <p>The Cornwall LEP strategy Priority 4 seeks to use the environment responsibly as a key economic asset through increasing opportunities for fishing as well as tourism, both of which are highly likely to be positively influenced by a revival of Portwrinkle Harbour. People buying property in the village tend to do so to let or have as a second home (around 70%), a much improved harbour with a 'harbour community' may slowly change that position and influence the affordable housing agenda by people wanting to commercially fish from the harbour, albeit seasonally. The increase in registered fishing boats using the harbour, fishing in a traditional and sustainable manner, is a real probability.</p> <p>Additional use of the harbour and water supports all health and well-being objectives within the Parish and Regional Plans for people of all ages.</p>	

SECTION 6: What does your project involve?

Please summarise what you plan to do and what this bid money would fund. If your
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project is part of a wider, longer-term project then please briefly set out the aims of the wider project and how the part that will be funded through the Coastal Revival Fund fits into these broader plans. (maximum 300 words)

Installation of robust and weather proof dinghy racking to allow the dinghies to be store upright and secured. This would treble the capacity to store dinghies up to 10feet long and thereby reduce the current waiting list.

Kayakers have requested secure storage so that kayaks can be left on the beach reducing the amount of traffic trying to access the harbour on a very narrow road with high pedestrian footfall to the beach. This would encourage more use of the harbour and would also enable a kayak club to be established.

The hand-winch on the beach, necessary to pull boats out of the water needs replacement. It is essential for boat safety during bad weather and to reduce musculoskeletal injuries which can be sustained during manual handling of boats.

The harbour is owned by Cornwall Council who devolved responsibility for management of the licensing of the dinghy park to Sheviocck Parish Council under the Localism Agenda. Increased income from additional berths will be used to maintain the racks and re-invest in the harbour moorings and storage facilities.

This project is seen as the start of a sustainable development strategy which will revive the community involvement in this historic harbour. The harbour was once a thriving fishing port with many registered fishing vessels moored and their crews working together to maintain and improve the harbour and facilities. Only one registered boat now remains.

The long term aim of this project is to enable more boat users to use the harbour and with the leadership of the Parish Council and Harbour Master to revive the spirit of the long gone fishermen to ensure that this historic harbour continues to thrive for the enjoyment of many and that it may in turn see the revival of sustainable fishing from Portwrinkle.

SECTION 7: The following section asks for information on how your project will meet the criteria for the Coastal Revival Fund

7.1 The value, importance or local regard for the site, structure or asset

The project involves a site or asset which is of particular value locally. Applicants are asked to explain the local value of the asset or site and why it would justify investment. The value does not need to be financial. It could, for example, set out the history behind the project and identify whether it is considered 'at risk'.
(maximum 400 words)

The origins of the harbour date back to the 16th century although the actual date of build is unknown. The harbour was part of one of the largest pilchard fisheries in Cornwall and was complimented by a magnificent 'Pilchard Palace' completed in

1604. The harbour was featured in the BBC television programme 'A walk through history' with Sir Tony Robinson who described the harbour and what remains of the 'Pilchard Palace' as the 'epitome of the Cornish pilchard industry'

The construction of the harbour wall was a semi-circle of huge boulders fitted together with a stone jetty added at a later time. The harbour is a National Heritage Site (see 8.2) with the pier being a Grade II listed structure. The harbour is not protected from big seas during spring tides, both boats and the harbour structure often suffering minor and sometimes major damage hence the importance of a serviceable beach winch.

Without significant use and maintenance, the fabric of the harbour will deteriorate beyond repair losing a popular tourist attraction and an historic fishing base for inshore fisheries.

There is a wealth of evidence of how local people have supported damage repair in the past e.g. 1983 an EU grant for the harbour wall rebuild was match funded by both Cornwall and Caradon District Councils; Small Ports and Harbours funding was obtained in 2014 for pier repair following the violent storms in February; in the past when there were more fishing boats work parties removed boulders from the moorings by hand. There is now only one registered fishing boat remaining in the harbour.

In 2014, following the Cornwall Council announcement that they had insufficient funding to repair their pier, the Sheviocck Parish Council called a public meeting attended by our MP Mrs Sheryl Murray and around 75 people who were outraged by the prospect of the beautiful harbour being lost. It was as a direct result of this meeting that the grant from the Small Ports and Harbours Fund was made

The Visit Rame tourism website notes the safe bathing and easily accessible harbour beach. If the harbour is allowed to fall into disrepair it will be lost to hundreds of children and their parents with loss of income to local business.

There is a great love of the harbour and a very strong wish from local residents and visitors alike that it remains safe to use.

7.2 Delivering a community benefit from the revival

The Coastal Revival Fund is intended to boost coastal assets for the benefit of the community as a whole. Please use this section to set out how the project will help to deliver benefits to those living locally, as well as to those visiting or working in the area. Please set out a) the intended community benefit, b) the scale of the impact and c) how you will make sure the benefit is achieved. Some inclusion of quantified information would be particularly useful. (maximum 400 words).

A) There are 18 boat berths available at present which, through a fair and equitable system, are allocated on a first-come-first served basis which has resulted in allocations to those with second homes in the village who are not fully engaged with the community and in particular, the harbour. With the installation of racks the number

of berths will increase to around 30 and it is the intention of the Parish Council to give priority to people actually living in the parish, or within close travelling distance, when allocating any berth for a dinghy or kayak. The aim is to revive the value of the harbour as a well used community asset.

The harbour and access to the beach and rock pools also provide an educational facility for primary children through to Higher Education research students.

B) By increasing the use by local people, it is hoped to revive the interest in sustainable fishing from the harbour, as well increasing recreational use. This would foster interest in employment opportunities in the broader fishing industry within Cornwall. More boat and kayak users will be enabled to pursue their sport and improve physical fitness and health and it will be possible to establish a kayak club which can provide instruction for learners.

Maintaining a safe harbour is vital to enable Portwrinkle to support experiential learning on the shoreline and research into the ecological issues facing our coastal communities which will deliver environmentally aware citizens of the future. The ease of obtaining accessible research data will in turn lead to improved chances of local research institutions winning research funding for projects.

C) The increase in use by local boat and kayak owners will be monitored through the system for issuing licences. Monitoring by the Parish Council, Harbour Master and Harbour User Group will provide some idea of increased usage by boat and kayak users as well as educational visits and research projects.

The Parish Council are planning the next meeting of the harbour users for Spring 2016 where discussion will take place on the practical monitoring of harbour usage both in terms of boat and kayak users and visitors. A record will be made of organised work days on harbour maintenance and the number of berth holders attending

7.3 Delivering an economic benefit from the revival

The Fund is intended to help improve the economic sustainability of coastal assets and coastal communities more broadly. Please use this section to set out what economic benefits your project will have and, in particular, if it is likely to lead to additional jobs or training opportunities. Please cover a) the intended economic benefit, b) the scale of the impact and c) how you will make sure the benefit is achieved. Some inclusion of quantified information would be particularly useful. (maximum 400 words).

A) The intended economic benefit will be an increase in income stream from the ability to issue more mooring licences; circa £1,000 per annum. This additional income will be used to maintain the new racks and to provide further investment/matched funding for future harbour improvements.

B) The scale of the impact will however extend to local businesses such as the Community Shop, café, hotels and public houses from a greater more regular 'foot-fall' especially outside of school holiday periods. This will also impact on the income from the pay and display car park which is used to part fund the public toilets. It is also envisaged that holiday accommodation will see improved occupancy rates if there is more capacity for harbour use.

The provision of a mechanised winch would remove the need for much of the manual handling and avoid further injuries to boat owners, 3 of whom have required medical intervention at a cost to the NHS. The increased provision of a recreational facility will also contribute to healthier lifestyles and less cost to the NHS.

The provision of the winch will also encourage the revival of fishing boats in the harbour bringing back the flavour of the origins of the harbour and of the village and creating income for the fishermen.

C) The intended income will be achieved through the current licence system and access to the entrance to the harbour is managed such that only licence holders will be able to utilise the new facilities. There is already a significant waiting list for the dinghy park spaces and the demand for kayak spaces has been collected locally. The current indications are that the additional spaces would all be taken.

The increase in boat facilities and the replacement winch will be heavily publicised in local press and with Visit Rame tourist website. At Parish Council Meetings the new facilities will be discussed in public and included on the minutes which are published on the Parish Council website and in hard copy on notice boards.

7.4 Local support

Please set out what support your project has from the local community and how you know this, e.g. what consultation has there been about your project and what local organisations or groups are involved? If this bid is not from a Coastal Community Team and there is a Team for the area, please state whether or not they are supportive of the project. (To find out if there is a Coastal Community Team for the area please contact the Department for Communities and Local Government). (maximum 300 words).

Consultation has taken place with the following groups or individuals who have given full support:

1. The Harbour Users Group with small dinghies and kayaks at a recent meeting (28 August 2015)
2. The Honorary Harbour Master who is frustrated by the wealth of potential boat users but with no space to offer them.
3. The Cornwall Council Maritime Officer who shares the same view as the Harbour Master
4. Those local people who wish to berth a small boat in the harbour but are on a

waiting list due to lack of storage space a view expressed to the Clerk to the Parish Council who administers the allocation of berths

5. Local business people i.e. Café, Hotel, Public House, Community Shop who all welcome the potential for new customers in the Rame Peninsula, 1 to 1 contact with Cllr John Isaac
6. The senior user in the harbour has had a boat there for 50 years and confirms that unless the users work together over minor maintenance and improvement the harbour will fail. This will only be achieved if the number of harbour users is increased and then revival will follow.
7. The Torpoint and Rame Peninsula Coastal Community Team support this application (minuted in their meeting of 3 September 2015).
8. Harbour users, the Harbour Master and Parish Councillors met on 28 August 2015 and discussed the proposed project with a unanimous agreement to make the application.
9. The Parish Council who supported the application unanimously at their September 2015 meeting (recorded as an approved motion in the minutes).

SECTION 8: Prioritisation Criteria

Should the Fund be oversubscribed, it may be necessary to consider the following issues:

8.1 Unlocking further charity or private investment

Please set out whether work carried out under the Coastal Revival Fund would help you attract other sources of charity or private funding. Please explain the likelihood of further investment, and (if known) briefly give the amount, from whom and for what. This can include both match-funding for this stage of your project (which is requested in more detail in section 9.2) or your work to attract capital funding for future stages of the revival. (maximum 250 words)

It is felt by the Harbour User Group that Cornwall Council, who own the harbour but have no money at this time to invest in it, would be more inclined to match fund future projects if there was a clear demonstration of a larger group of boat owners than is now the case, working in concert to improve their asset.

In similar vein, should any future restoration work be required on the Grade II listed pier, income from active use of the harbour could be set aside to match funding from conservation funds such as English Heritage.

The Harbour User Group believes that it will need to be able to demonstrate that the harbour is a current asset, not just an historical “monument” which may become part of a “managed retreat” strategy.

8.2 National Heritage List for England?

Please set out whether the site or asset is on a heritage at risk list:
www.historicengland.org.uk/listing/the-list (maximum 150 words)

Portwrinkle Harbour was built during the 16th century to enable a pilchard fishery supported by a 'Pilchard Palace' to salt and barrel fish to sell to home markets and export by sea to France, Spain and Portugal.

The harbour is an English Heritage site with the main pier being a Grade II listed structure Reg No. 1162071. The harbour and the surrounding parts of the village have Conservation Area protection

Over the years the harbour walls and pier have sustained damage and then been repaired. The latest episode followed the storms of February 2014. When damage has been sustained the local community, in particular harbour users, have worked with the owners, Cornwall Council, to identify funding sources to ensure the necessary repairs.

Without greater community involvement to help maintain this Heritage Site, the site will always be at risk and revival in doubt.

SECTION 9: Proposed Outputs and Project Delivery

9.1 Applicants should set out a high-level breakdown of how the Revival funding would be used. Only the costs that are intended to be met through the Coastal Revival Fund need to be covered.

Funds may be spent on improvement or regeneration of structures, or any other works that meet the criteria outlined in the prospectus, including professional advice in relation to a building, asset, structure or public space, e.g. feasibility studies, legal advice on development of a structure, architectural surveys etc.

The funding cannot be spent on things like salaries, training, venue hire, volunteer expenses, monitoring and evaluation. If your project includes these types of costs then they will need to be met from another source.

Item	Amount	Date of expenditure
15 space dinghy rack including installation	£2750 Estimate	
Suitable matting on which the boats will rest and for fixing	£450 Estimate	
Numbering of berths and signage	£100 Estimate	
6 space kayak rack including installation	£1000 Estimate	
Numbering of berths and		

signage	£100 Estimate	
Hand operated beach winch	£1000 Estimate	
Fixing winch to suitable structure	£450 Estimate	
	Estimated Total (inc vat) £5850	
Note: The estimates have been arrived at following consultation with material and service providers		
9.2 Match funding		
If the total costs of your project are more than you are bidding for from the Coastal Revival Fund, please briefly set out how these other costs will be met, and how much they are. (maximum 200 words)		
N/A		
9.3 Project delivery		
Please set out who/ which organisations will be responsible for delivery of the project and what expertise and experience they have to be able to deliver the project effectively. (maximum 100 words)		
<p>On site management by Parish Councillor John Isaac who has experience of managing large and small projects with the Devon and Cornwall Constabulary and is Prince II qualified. John will be assisted by the Portwrinkle Honorary Harbour Master.</p> <p>Management of the project funding will be through the Clerk to the Parish Council to Cornwall Council, the fund holders</p> <p>Procurement process of all materials and services will be managed by Sheviock Parish Council</p> <p>The Parish Council is committed to provide the necessary management and support through its Clerk or through the voluntary support by the 7 Parish Councillors</p>		
9.4 Transparency		
Please explain how and when all aspects of the project will be made publicly available. (maximum 100 words)		

The following documents will be available for public viewing on the Parish Council website or in hard copy at the Clerks office:

The notes of the meeting of the present boat owners

The application for funding

A plan of the agreed sites for the racks

The financial accounts relating to the project

The financial accounts relating to the project which will updated monthly from the date of the award

Minutes of the Parish Council updated monthly

9.5 Confirmations

Please write 'yes' in the sections below to confirm that:

A) Details of the projects and progress will be made available to the Department for Communities and Local Government: Yes

B) All Coastal Revival Fund grants would be spent by 31 March 2016: Yes

C) The project complies with State Aid under European Union Law: Yes

D) The letter from your local authority has been included with your application: Yes

This form needs to be submitted along with a letter from your local authority agreeing to act as the accountable body for the funding. Please do not send any other additional documents.

The closing date for applications is 23:49 hours on Monday 14 September 2015.

Applications are preferred electronically to coastalcommunities@communities.gsi.gov.uk but will be accepted in hard copy. Any application made in hard copy should be sent to the following address:

Coastal Revival Fund
Coastal Communities Team
Department for Communities & Local Government
3rd Floor, Fry Building
2 Marsham Street
London
SW1P 4DF

Hard copies must also arrive no later than Tuesday 15 September 2015.

Any queries can be directed to: coastalcommunities@communities.gsi.gov.uk.