

SHEVIOCK PARISH COUNCIL

The minutes of the meeting held on Monday 21st July 2009 in the Chapel Schoolroom, Craffhole at 7.00pm.

PRESENT. Councillors CK Kennedy Chairman, JM Snowling Vice Chairman, Councillors Mrs E Heapy, P Nicholas, C Wallin, Cornwall Councillor G Trubody, PCSO J Riggall and the Clerk DMG Dunn. There were 2 member of the public present. Mr. David Wood, Countryside Officer was an invited guest.

The Chairman asked for a minutes silence for Mr. John Kentisbeer who passed away earlier in the month. Mr Kentisbeer had served the Parish Council for 45 years and had been Chairman for many of these.

PUBLIC PARTICIPATION.

There was no public participation.

1. APOLOGIES.

Apologies from Councillor Mrs. D Mathias and PC P Libby

2. DECLARATIONS OF INTEREST.

Councillor Heapy declared an interest in agenda item 9. There were no other declarations of interest on agenda items or gifts over £25.

3. POLICE REPORT.

PCSO J Riggall gave the report stating that there had been 1 crime in the parish during the last month that of criminal damage at Sunnyhill Park, Polbathic. There is also a Police Surgery to be held in the Community Shop on Thursday 13th August between 10-11 a.m.

4. RESPONSE TO PUBLIC PARTICIPATION.

There was nothing to discuss.

5. FOOTPATH MATTERS.

The Chairman introduced Mr. David Wood, Footpath Officer from Cornwall Council.

Mr. Woods explained that he looked after footpaths in the old Caradon area as well as part of the north coast. The overall budget for Cornwall is £2.01M and his particular area has a budget of £44K, this is to be spent on Gold paths.

He is involved in most of the practical work and due to the One Cornwall introduction the budget has been reduced.

1) Mr. Woods mentioned recent conflicts on the golf course between golfers and dog walkers. He has recently walked on the footpaths on the golf course and saw no evidence of conflicts and he thought the signs were adequate for all concerned and felt that the golfers must be careful of hitting balls near walkers. To put up too many signs may upset ramblers.

Mr. P Phillips from the hotel expressed his concern over local dog walkers letting their dogs roam over the course not on a lead. He mentioned Councillor Mrs. D Mathias in particular.

There was discussion over additional signage, putting up gates, marking the footpaths with stones and the difficulty of policing the golf course.

It was agreed that Mr. Phillips would produce a letter to go in the Parish Magazine about keeping to the footpaths.

Mr. Wood said that he would look at the possibility of putting up additional signs.

2) Footpath No 8. The section that has disappeared near to Higher Tredis House. The Clerk to forward to Mr. D Wood the address of Mr. Tamblyn, owner of the field. **CLERK**

3) Footpath No 4. Mr. Wood stated that he will replace the damaged barrier at the north end of the footpath and he would contact the land owners to cut back the large amount of hedge growth intruding into the footpath.

4) Footpath No 9. The overgrowth into the field should be cut back by the land owner.

5) Developing information sheets and brochures. This comes under the Programme Team under Tom Fletcher.

The Clerk was asked to contact them. **CLERK**

6) Footpath No 1. Mr. Wood stated that there has to be major remedial work carried out to the section leading to the river.

7) New Footpaths. Mr. Wood stated that to create new footpaths there is a long and lengthy process.

The Chairman thanked Mr. Wood for attending and offering to carry out remedial work and also for his useful information this evening.

6. PLANNING.

09/00988/FUL and 09/01050/LBC. Rock Cottage, Crafhole. Formation of roof dormer.

The Clerk explained that the plans had recently been received and were with Councillor Mathias to liaise with neighbouring property owners. **COUNCILLOR MATHIAS**

The Clerk explained that Mr. G Dutt an Architect acting for the owner of land opposite the hotel and adjacent to the demolished Beach House was due to attend the meeting and put forward his proposals for the piece of land.

7. MINUTES OF MEETING HELD ON 8th June 2009.

The minutes were proposed by Councillor Snowling and seconded by Councillor Nicholas. Carried. The minutes were signed by the Chairman.

8. MATTERS ARISING FROM THE MINUTES.

SWW report. Clerk to chase the report promised before tonight's meeting. **CLERK**

Flower beds at Portwrinkle. CC G Trubody offered to chase up the planting. **CC TRUBODY**

At this point Mr. T Dickens mentioned a leaking pipe at the Portwrinkle toilets. **CC TRUBODY**

A374. Meeting to be held in Memorial Hall 24th July at 7.00 p.m. **ALL**

New Post Box. Clerk to chase again. **CLERK**

Quality Status. Chairman to combine information from the Governance Toolkit for Parish and Town Councils for September meeting. **CHAIRMAN**

Clerk's Job Profile. Chairman and Clerk to draft and circulate. **CHAIRMAN/CLERK**

Register of Members Interests. The Clerk to forward last page to Chairman and full documents to Councillors Nicholas and Mathias, for them to complete and forward to Clerk. **CLERK**

9. THE VILLAGE PUMP CRAFTHOLE.

A letter had been received from Mrs. Mel Parry asking if the Garden Club could clean the old Village Pump area and plant flower boxes.

Councillor Heapy had declared an interest in this item and stated that she is Chairman of the Garden Club and the Garden Club has not been asked officially to undertake this task. The Garden club finds it difficult to find enough volunteers to maintain other areas.

It was decided that the Clerk investigates the possibility of straightening the handle and fitting a new wooden sleeve and painting the pump. **CLERK**

Councillor Heapy agreed to put a notice in the Parish Magazine for volunteers to tidy up the small garden next to the bus shelter near the cross. **COUNCILLOR HEAPY**

10. HOUSES FOR SALE IN THE PARISH.

Councillor Snowling expressed his concern over the number of houses for sale in the parish and thought that the Cornwall Council could purchase these and rent them out. Due to the recession more houses are being repossessed in rural areas than in urban areas.

CC Trubody stated that this is a sticky wicket because this area is in the shadow of Plymouth and there are 124 houses in Millbrook with several in the Gold Band category and people from Plymouth could be moved over to them.

11. SPEED ON THE A374.

Much concern was expressed over the speed on the A374 especially through Sheviock. There is a meeting on Friday 24th July at the Memorial Hall and it is hoped that members of the speed review team and Rebecca Dickson will attend. CC Trubody offered to obtain information for the meeting.

12. SURGERY/FORUM/PUBLIC PARTICIPATION.

The Chairman stated that there are four ways for the public to bring matters to the parish council, they are: Letters –Forum on the Website –Public Participation at meetings – Surgeries. There must be a mechanism set up to collate all of the items raised.

CC Trubody stated that Community Networks will pass concerns down to Parish Councils. Also One Stop Shops will deal with the public.

Councillor Wallin stated that the Parish Council is the bedrock for the public and we should pass concerns forward to the Community Networks or appropriate authorities.

The Clerk was asked to collate all complaints from the four areas mentioned previously. **CLERK**

13. CORRESPONDENCE.

Cornwall Council Building Control Services - Customer Panel. Councillor Nicholas expressed his concern that the e mail received today on this item asked for representatives to be on the panel and felt that we should be represented.

The Chairman asked Councillor Nicholas to liaise with Councillor Mathias and generate a response to the letter.

COUNCILLOR NICHOLAS

Telephone Kiosk at Sheviock. Clerk to contact B.T. to arrange the purchase for £1 and enquire about sealing and locking the kiosk.

CLERK

Councillor Nicholas offered to respond to the e mail sent in by Joanne Perks. **COUNCILLOR NICHOLAS**

76. Cornwall Towns Association. The Clerk was asked to write to the Cornwall Council Chief Officer, Kevin Lavery informing him that the parish Council supports the CTA's views on the Regional Spatial Strategy.

CLERK

59. CALC membership. It was decided not to withdraw membership in support of Richard Holden Clerk to Truro City Council.

Letters of complaint from Mrs. Gayle Wyatt. Advice has been given by CALC and CC and improvements have been identified. Councillor Wallin stated that business for confidentiality applies until it is made open, then make it public after the confidential issue has been resolved.

23. Letter of resignation from Councillor Walters. The Clerk to write to Councillor Walters. **CLERK**

Card from Mrs. Gayle Wyatt. Mrs. Wyatt sent a card asking if the Parish Council could write in sympathy to the family of the motorcyclist killed near the bungalow on Cliff Road. It was decided for several reasons not to do this and the Clerk was asked to write to Mrs. Wyatt explaining why. **CLERK**

14. FINANCE.

The Clerk notified the meeting that the external audit had been successfully completed and the appropriate notices had been displayed.

The following cheques were proposed by Councillor Nicholas and seconded by Councillor Wallin. Carried.

Cheque No 100797 £444.15 DMG Dunn Clerk's salary for June 2009.

Cheque No 100798 £13.32 DMG Dunn Clerk's expenses for June 2009.

Cheque No 100799 £160.56 British Telecom phone and internet.

Cheque No 100800 £60.00 Memorial Hall rent for Clerk's office for July 2009.

Cheque No 100801 £186.17 Viking Direct stationary, paper, ink cartridges.

Cheque No 100802 £155.25 Audit Commission external audit

Cheque No 100803 £304.38 AR Morby cutting grass areas 6 times.

Cheque No 100804 £192.00 K Johnson cutting footpaths 1-4-5-8-9.

Cheque No 100805 £40.00 K Johnson cutting grass verges.

Councillor Nicholas offered to be the new signatory. The Clerk to arrange the necessary mandates. **CLERK**

15. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

Community Network name of our area. Chris Kennedy

Parish Plan. Betty Heapy, Peter Nicholas, Carl Wallin

Localism Handbook. Chris Kennedy.

The Chairman closed this part of the meeting at 9.40 p.m.

16. ITEMS OF CONFIDENTIALITY TO BE DISCUSSED WHEN MEMBERS OF THE PRESS AND PUBLIC ARE EXCLUDED.

It was proposed by Councillor Wallin and seconded by Councillor Snowling that a resolution be passed under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972 Section 100 that the following item is confidential. Item discussed and a previous payment in meeting held on 13th April 2009. The Cheque No 100782 for £40.00 to Land Registry for requesting ownership of a piece of ground within the parish.

A resolution was proposed by Councillor Nicholas and seconded by Councillor Heapy to contact the County Officer, Julian Kerr, over advice on resolving the ownership of a piece of ground within the parish. Carried.

CLERK

21. DATE OF THE NEXT MEETING.

The meeting was fixed for 14th September. 2009.

The Chairman closed the meeting at 9.50 p.m.

DMG Dunn, Clerk to the Parish, Clerk's Office, Memorial Hall, Crafhole, PL11 3DG, Tel 01503-232996